

EIT Community New European Bauhaus

Connect NEB Call Info Session

Call for Proposals for BP 2023-25 to advance sustainable, beautiful and inclusive initiatives

31 July 2023



New European Bauhaus
beautiful | sustainable | together



Community



Funded by the
European Union

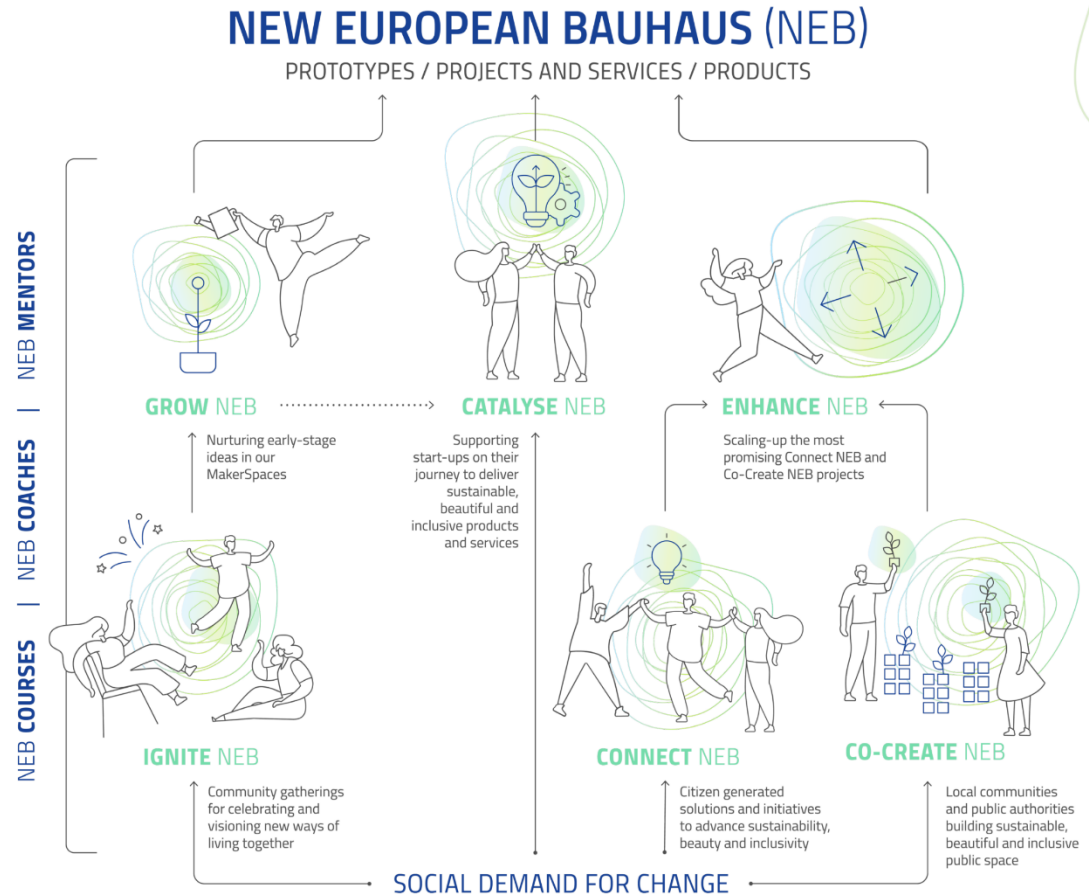
Agenda of Connect NEB Call Info Session

	31 July 2023 – 10:00-11:00	Speakers
10:00 10:20	General information on the call <ul style="list-style-type: none">• Overview of EIT Community NEB• Aim and objectives of the call (Call docs available here)• KPIS & Funding	Maria Marrugat, EIT Community Manager, EIT Urban Mobility
10:20 10:40	General procedure <ul style="list-style-type: none">• Call Calendar• Evaluation process• Guidelines for Plaza submission	Anne-Laure Aslanian, Programme Officer, EIT Urban Mobility
10:40 11:00	Questions & Answers	

Translating the Green Deal into tangible change on the ground by placing culture and citizens at the core

The EIT Community NEW EUROPEAN BAUHAUS Journey

New European Bauhaus
beautiful | sustainable | together



Creating tangible change on the ground through collaboration on innovation ecosystems

Lead KIC:

- Climate-KIC

Involved KICs:

- EIT Food
- EIT Digital
- EIT Manufacturing
- EIT Urban Mobility

NEB Acceleration

32 Start-Ups
Identified &
Supported

1029 Start-Ups
Attracted
By the Booster
Call

NEB Ideation & Education

6 NEB Hackathons

9 NEB Hackathon/Ideation WINNERS

5 NEB MakerSpace Recipients

4 NEB Online Courses

NEB Citizen Engagement

35 Supported
Projects

Dedicated
Website

4 Citizen
Engagement &
Co-Creation
Calls

NEB Communications & Events

Dedicated
YouTube
Channel

15 NEB
Info-
Sessions

Articles,
pieces of
news and
interviews

Side-Event at INNOVEIT

Side-Event at NEB Festival

Aim of the Connect call

- To **activate citizen-generated solutions/ initiatives** that **empower citizens** to deploy beautiful, sustainable and inclusive new solutions in **their communities**, influencing local policies for change.

Until 29 September at 17:00 CEST

Connect NEB Call

Citizen-generated solutions and initiatives to advance **sustainability, beauty, and inclusivity.**

Webinar on 31 July at 10:00 CEST



Call requirements – who can apply?

- All legal entities, **public or private from EU and HE associated countries**. No consortia allowed.
- [RIS countries](#) are encouraged to apply.
- **United Kingdom and in Switzerland** are eligible to participate and to receive EIT allocation up to 59.999,99 EUR per organisation, for the entire duration of the BP23-25.
- Funding restrictions may affect **Hungarian public interest trusts** and their linked **Universities** participating → Check Eligibility of Expenditure document published on the Call website

Scope of the activities

All activities will continue to address at least **one or more** of the New European Bauhaus Thematic Axes:

- RE-connecting with nature
- RE-gaining sense of community and belonging
- Prioritising the places and people that need it the most
- The need for long term, life cycle and integrated thinking in industrial ecosystem

Expected outcomes, outputs and impacts:

All activities must achieve one of the expected outcomes:

- **A: Boost solutions** to advance sustainability, beauty and inclusivity of local strategies
- **B: Prioritise citizen's needs and empower** them to co-design solutions
- **C: Strengthen transdisciplinary and intergenerational** collaboration

In addition, all submitted proposals must meet at least one of the 3 expected outputs:

- **1: Co-design and co-stewardship** of green spaces and public realm.
- **2: Social activation and non-labelled education** and training activities.

Minimum of 2 mandatory KPIs out of the list below: one of them must be EITHE08.1

KPI Code	KPI Name	description	target
KSN02	Demonstrations/pilots/living labs within a project that involve citizens/ local associations	Actively engaged an appropriate amount of citizens/community representatives of various age and social groups in running a demonstration/successful pilot/living lab* to encourage experimentation, research and the development of solutions	1
CL01	Strengthened resilience to the unavoidable impacts of climate change	Number of people with strengthen climate resilience as an output of the project.	25
KIC. B05.1	Transition towards greater circularity EIT M	Number of activities that lead to a reduction of material consumption (related to the process and/or product targeted) in the Connect NEB programme.	1
FD01	Increased public engagement in food system	Number of people taking part in food co-creation activities.	25
EITHE08.1	Participants in non-labelled education and training	Number of successful participants in workshops, online training courses, and other education/training activities. Activities must have a clearly defined learning outcomes, and which carries out competency assessment method are applicable.	25

Project duration

Up to 10 months (from February 2024 till end of November 2024 the latest).

To ensure the successful implementation there will be **2 mandatory deliverables** (intermediate and final report) and the support of 2 mentors: a design NEB mentor and a business NEB mentor

Funding allocation

Up to 8 projects will be awarded with a maximum of EIT funding of 15K€ per project. Co-funding of 20% of the total cost is a must.

Examples:

- Total cost of project 18 750€: EIT funding 15 000€, co-funding 3 750K€ (which equals 20% of 18 750K€)
- Total cost of project 20 000€: EIT funding 15 000K€, co-funding 5 000K€ (which is above 20% of 20 000€)

Financial Sustainability

Financial Sustainability Mechanism is not a must it will be assessed in the evaluation criteria.

As we are aiming for long lasting effects of the project, applicants are encouraged to describe potential economic impact of the project and how is planned to be continued beyond the grant. Measures on exploiting data and how could they be used as marketing or sales plan should be described.

Examples from BP21-22

Building Sharing Community project [Ljubljana, Slovenia]

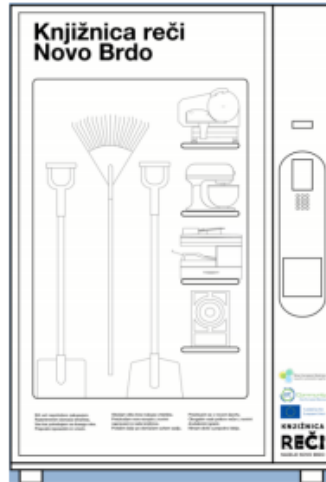
Lead partner: Library of Things Ljubljana

Fund by EIT Community: 13 750 EUR

Main goal of the project: Improved sharing economy practices for the tenants of Novo Brdo neighbourhood, the youngest neighbourhood built by two public housing funds (state and municipal).

Main achievements: Three methods of sharing economy had been successfully tested: library of things [LOT], clothes swapping and book exchange. The most frequently rented items of the LOT are a video projector, projecting screen, electric tools (drill, sander, circular saw, etc.), certain kitchen appliances (food dehydrator, air fryer), and an overlock sewing machine. First, users needed to recognize the benefits of the service since their good experience can motivate others to start using the library. The other request expressed by the residents was the children's clothes swap, and the first clothes swap was organized in the end of November with 20 parents and their kids attending the event. The main impact of the project is the operating library of things, which will be open at least until the end of 2023.

Potential next steps: A group of motivated parents decided to volunteer as clothes swap organizers in 2023 once per season, and the bookshelf is a permanent addition to public space in the neighbourhood. Overall a clear potential to be repeated on other neighbourhoods.



Podilsky courtyard for local community project [Kyiv, Ukraine]

Lead partner: Podolianochka NGO

Fund by EIT Community: 15 000 EUR

Main goal of the project: Create a comfortable public space, solve problems of the district, to serve as educational co-creative, and become a model for interaction between the local community, government and business.

Main achievements: Podil residents received a chance to think and dream about the future and relieve the tension caused by the war — and people were grateful for that. Moreover, this experience showed that even in times of war, it is possible to unite people and inspire them with the help of various participation practices and a common idea of making their space a better place to stay and to live. The project developed the concept of arranging some parts of the courtyard with residents. During the project implementation, special attention was paid to the co-creation of public space as a place of interaction and learning of the local community, the implementation of tools for forming a sustainable ecosystem of human coexistence. Overall the main structural output of the project is a pavilion for garbage containers that was installed on the St.Yurkivska, 2-6/32, created within a tactical intervention that improved the space of the neighbourhood. This tactical intervention changed the attitude of the locals towards garbage storage — this place does not have to be dirty, cluttered, and "invisible". This can be done in such a way that you want to be proud of it and love it.

Potential next steps: The project Leader established a close relationship with the apartment building co-owners association and plans to do joint projects in the future.



*You can find a full listed of previously funded projects in our [Call website](#)

Call calendar*

Launch of the call: 19 July 2023

Deadline of the call: All proposals must submit in PLAZA by **29 September 2023 at 17:00 CET**

Eligibility and admissibility check: Mid-October 2023

Quality evaluation of proposals: October-November 2023

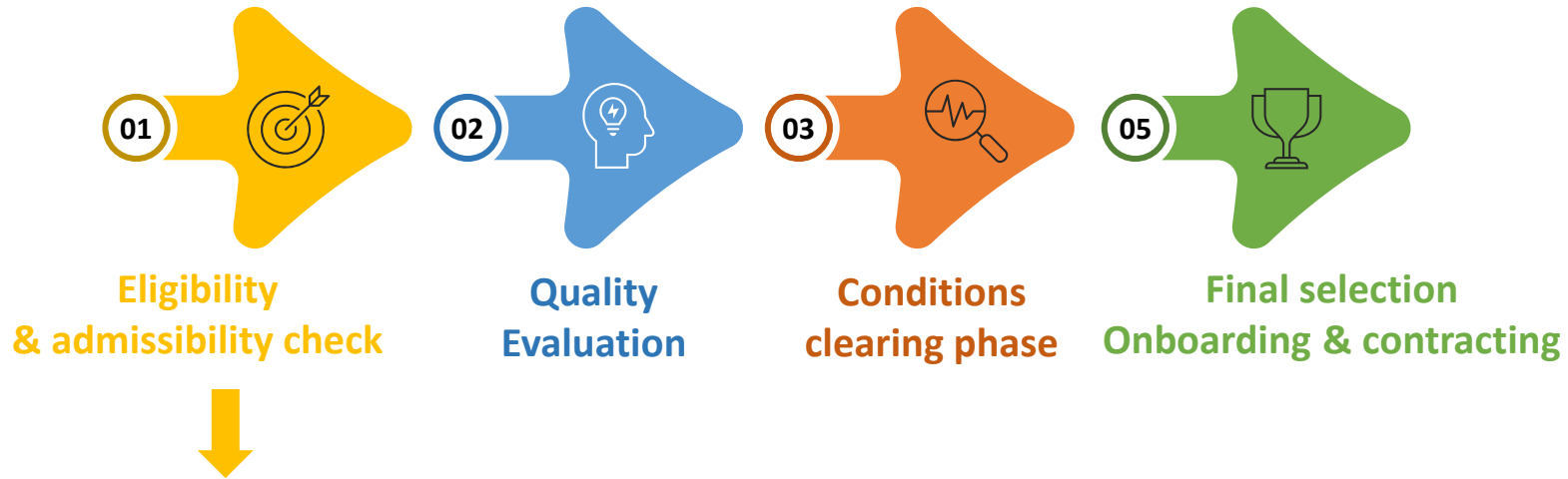
Communication of results: December 2023

Tentative start of the projects: February 2024

Total EIT funding available: 120.000 EUR (up to 8 projects of 15K EUR each)

*This calendar is indicative. Dates might be subject to change. More information on the Call calendar and requirements [here](#)

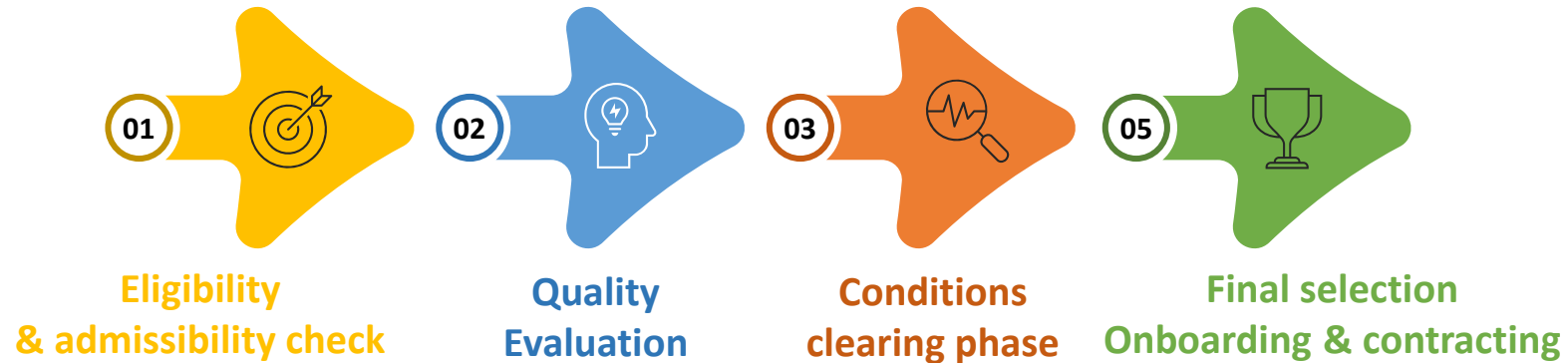
Evaluation and Selection Process



See Section
5 of the
Call Manual

1. **Completeness:** completed, submitted on time by the Project Leader via PLAZA, in English, and with all its mandatory sections.
2. **Registration of the applicants:** PIF fully complete, incl. PIC
3. **Eligibility of the applicants:** any entity based in a EU Member State (MS), and/or in Third countries associated to Horizon Europe
4. **Consortium composition:** one single entity (consortium not allowed)
5. **Co-funding rate:** minimum co-funding rate of 20%
6. **KPIs addressed:** minimum of 2 mandatory KPIs and one of these must be KPI EITHE08.1
7. **Mandatory deliverables:** intermediate report and Final performance report, including report on KPIs

Evaluation and Selection Process



3 Expert Evaluators will assess the **excellence, impact, and implementation** of the proposals based on predefined evaluation criteria. They will produce a Summary Evaluation Report and give a final score per proposal (**max. 60 points**)



See Section 5 of
the Call Manual

Evaluation and Selection Process



Excellence: novelty and innovation	Max. scoring 15
<ul style="list-style-type: none">The proposal objectives are SMART (Specific, Measurable, Achievable, Realistic and Time Bound) and in line with NEB challenges	5 points
<ul style="list-style-type: none">The proposed solution, methodology, and/or the engagement strategy is innovative: it uses creative and stimulating formats in which locals are engaged to build community and to boost the transformation of their cities, per-urban and rural areas.	5 points
<ul style="list-style-type: none">The proposal demonstrates the social demand, its need and relevance for society, with at least two identified target groups.	5 points



See Section 5 of
the Call Manual

Evaluation and Selection Process



Impact: social, economic, financial, and general sustainability	Max. scoring 30
<ul style="list-style-type: none"> The proposal's expected outcomes, outputs and impacts are measurable at a quantitative and a qualitative level. Adequate performance metrics of the proposed solution are provided to objectively evaluate the sustainability, inclusivity and aesthetic value. 	5 points
<ul style="list-style-type: none"> The proposal is aligned with existing local strategies (city and or district/regional level) and/or is planning to showcase the results to relevant city officials. 	5 points
<ul style="list-style-type: none"> The proposal supports gender equality and promotes wider diversity and inclusiveness 	5 points
<ul style="list-style-type: none"> The proposal presents an appropriate dissemination and end-user engagement plan that targets specific audiences and stakeholders in the local context and is aligned with the challenge area (in line with MGA Article 17). 	5 points
<ul style="list-style-type: none"> The proposal has the potential to be implemented on a broader scale or replicable in various cities (the outcomes are repeatable and/or scalable). 	5 points
<ul style="list-style-type: none"> The proposal's potential economic impact is outlined to ensure potential future durability and transferability. Measures on exploiting the obtained data should be described, including how this could potentially be used as a project's marketing and/or sales plan 	5 points



See Section 5 of the Call Manual

Evaluation and Selection Process

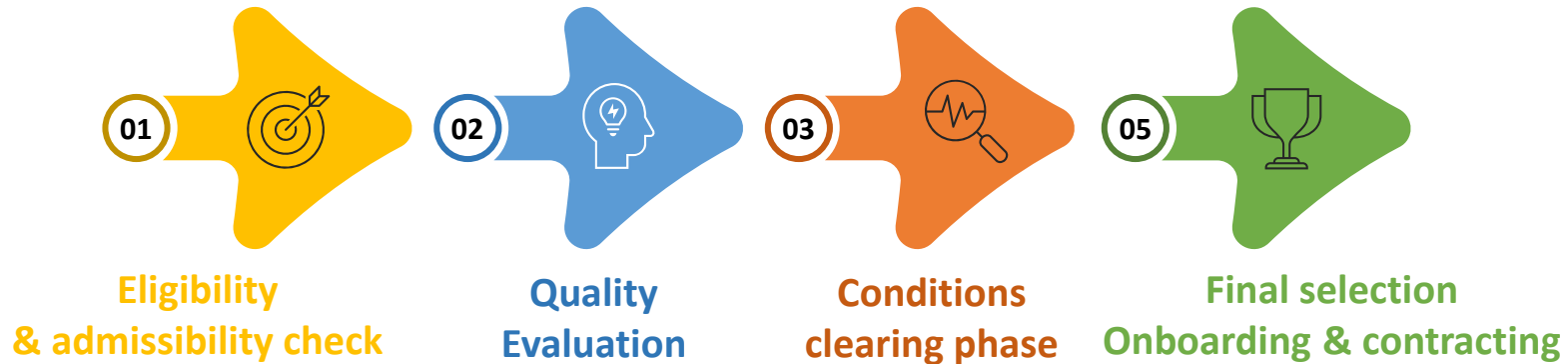


Implementation: planning and sound financial management	Max. scoring 15
<ul style="list-style-type: none">The workplan and budget including the identified deliverables and milestones, is aligned with the proposed objectives, KPIs and expected outcomes.	5 points
<ul style="list-style-type: none">The proposal provides effective and professional management structures to attain the defined outcomes. The applicant represents the right competencies in accordance with the scope of the proposal and demonstrates a strong ability to mobilise the identified target groups.	5 points
<ul style="list-style-type: none">A clear risk and mitigation plan is provided.	5 points



See Section 5 of
the Call Manual

Evaluation and Selection Process

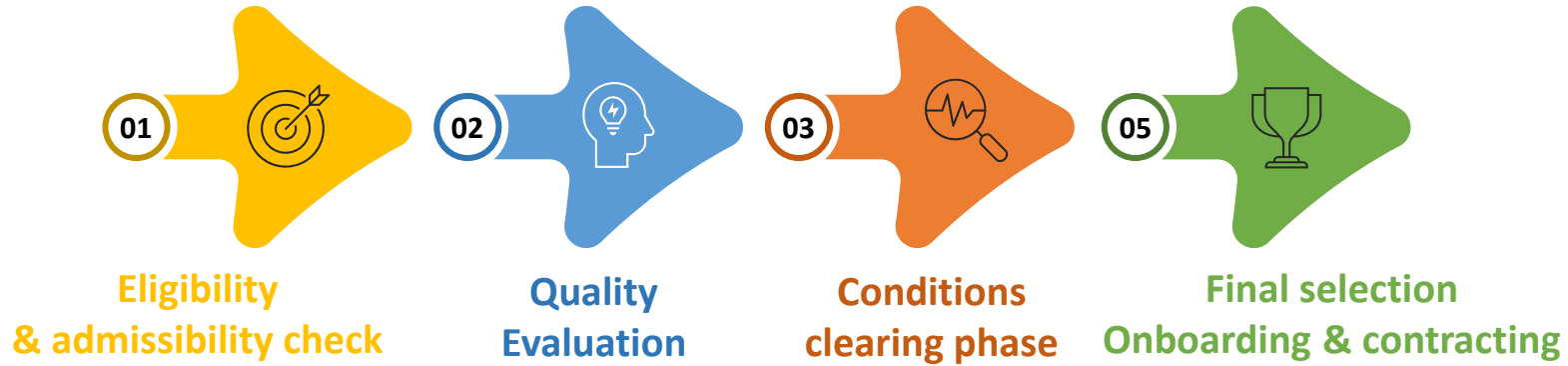


Only proposals ranked **equal to or over 40 points (threshold)** will be passed to the EIT Community NEB Selection Committee who will agree on the final list of projects proposed for funding based on the ranking list, incl., if applicable, the **list of strategic conditions and recommendations**.



See Section 5 of the Call Manual

Evaluation and Selection Process



After the conditions are fulfilled, the onboarding and contracting phase begin, and the project can start.



See Section 5 of the Call Manual

Guidelines for Plaza Submission

Partner Registration Process*

1. Obtain your PIC

Register your organisation in the EC [Funding and Tender Opportunities Portal](#) to get your Partner Identification Code (PIC number). **Mandatory and takes you only 10 minutes.**

2. Register in PLAZA

Register your organisation in PLAZA. This step needs EIT Urban Mobility approval which takes 2 working days max., so register ASAP! **Registrations are already open and will close 2 days before the deadline.**

3. Complete/Update your PIF

Once your registration is approved by EIT Urban Mobility, you can complete your Partner Information Form (PIF).

The PIF must be completed in all its parts for the partner to be eligible!

PARTNERS AND EE

Partner Information Form - PIF

Address Book

Guidelines - Updating PIF

ALL participating partners must have a PIC and a PIF complete before submitting a proposal.

- ✓ If you already have a PIC number, there is no need to register again. Find a registered organisation [here](#).
- ✓ If you already have a PIF in PLAZA, check that the information provided is updated (especially the legal status, LEAR, SPOC, bank details, etc.)

**More information in the forthcoming Guidelines for Applicants.*

Guidelines for Plaza Submission

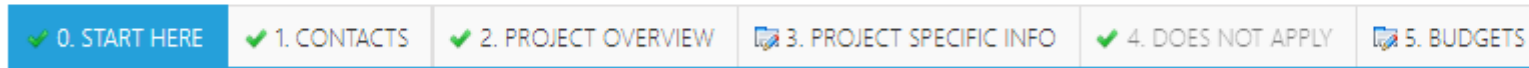
Application form available in the online submission tool [PLAZA](#)

The screenshot shows the EIT Urban Mobility website header with the EIT logo, 'Urban Mobility' text, and 'Co-funded by the European Union' logo. A search bar is visible on the right. The navigation menu includes 'HOME', 'CLOSED CALLS', and 'CONTACT US'. Below the navigation is a banner image with the text: 'Welcome! Velkommen! Bienvenue! Bienvenida! Welkom! Willkommen! Vitejte!'. The main content area is divided into three columns: 'PARTNERS AND EE' (with links for Partner Information Form - PIF, Address Book, and Guidelines - Updating PIF), 'CALL FOR PROPOSALS' (highlighted with a red box and containing links for Open Call for Innovation 2024 - CLOSED, Cross-KIC NEB Reserve list 2022, Call for partners Enhance NEB 2023, RIS Education Winter School 2023, and Call Exports), and 'CURRENT ACTIVITIES' (with links for General Information, Activity Editor, Progress Reports, and Activity Exports). An arrow points from the 'CALL FOR PROPOSALS' section to the text 'Connect NEB Call'.

Guidelines for Plaza Submission



Proposal ID: 23779



5 Tabs to be completed by the Project Leader
(TAB 4 not needed)

Guidelines for Plaza Submission

TAB 0. START HERE

Save

Area

Intended Execution Period

Segment

Project Title

Project Acronym

Generated ID 23779

Start / End Date

Project Description for public dissemination (max 1000 characters)




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Guidelines for Plaza Submission



TAB 1. CONTACTS




Save  Check and Save 









Project Title 
 




Area - Segment 9.31 Cross-KIC Connect NEB 2024
 

Project Web Site (if applicable)
 




Lead Partner  ★
 



Project Leader  ★
 

Email Project Leader 
 

Specify all involved organisations including the lead partner and any Affiliated Entities.  ★ Partner Description
 

Select to add it to your list of involved organisations / affiliated entities

Assign Co Editors 
Please read the help (?) for guidelines on co-editors and functional considerations.
 

Edit	Editor Name
	Marrugat Esteve, MME (Maria)
	Select a person from this dropdown list to add it to your list of editors of this proposal



Introduce again the organisation name of the Project Leader

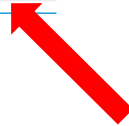




Guidelines for Plaza Submission



TAB 2. PROJECT OVERVIEW






Please describe in a concise form what the activity intends to do, who is involved, who is the target group and what will the outcome achieve (max 1000 characters).






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Project Title  






Generated ID 23779  





Project Purpose: Aim and main objectives (max 1000 characters)     
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Scope of Project: relation of the project with the segment and challenge area (max 1000 characters)     
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Outcome and Impact: expected environmental, economic and/or social impact (max 1000 characters)     
Not applicable. Requested in TAB 3.

Workplan (max 1000 characters)     
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IPR and exploitation of results: Review how results will be developed over the proceeding 5 years after the end of the project (long-term strategy after the end of the project) (max 1000 characters)     
Optional - assessed in the evaluation criteria.

Partner roles, skills and expertise    

Partner Description	Partner Role
090 - EIT Urban Mobility	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque accumsan felis ornare ultricies malesuada. Ut leo nulla, egestas in massa ac, tristique euismod diam. Etiam elementum dignissim risus, non semper nibh consequat eu. Ut non eros rhoncus, elementum nisi vel, convallis elit. Praesent ante odio, commodo quis rutrum quis, ultricies at libero. In sagittis faucibus pretium. Donec urna eros, porta non quam ut, venenatis viverra est. Maecenas eget rhoncus dolor, vitae sodales eros.
testRaquel - EIT KIC URBAN MOBILITY S.L.	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque accumsan felis ornare ultricies malesuada. Ut leo nulla, egestas in massa ac, tristique euismod diam. Etiam elementum dignissim risus, non semper nibh consequat eu. Ut non eros rhoncus, elementum nisi vel, convallis elit. Praesent ante odio, commodo quis rutrum quis, ultricies at libero. In sagittis faucibus pretium. Donec urna eros, porta non quam ut, venenatis viverra est. Maecenas eget rhoncus dolor, vitae sodales eros.

Fill in each field using the "Edit" button




Guidelines for Plaza Submission

TAB 2. PROJECT OVERVIEW

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Key Deliverables   

Edit	Code	Title	Description	Expected Date
	DEL01	Intermediate report	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque accumsan felis ornare ultricies malesuada. Ut leo nulla, egestas in massa ac, tristique euismod diam. Etiam elementum dignissim risus, non semper nibh consequat eu. Ut non eros rhoncus, elementum nisi vel, convallis elit. Praesent ante odio, commodo quis rutrum quis, ultricies at libero. In sagittis faucibus pretium. Donec eros, porta non quam ut, venenatis viverra est. Maecenas eget rhoncus dolor, vitae sodales eros.	31 Dec 2023
	DEL02	Final performance report, including report on KPIs	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque accumsan felis ornare ultricies malesuada. Ut leo nulla, egestas in massa ac, tristique euismod diam. Etiam elementum dignissim risus, non semper nibh consequat eu. Ut non eros rhoncus, elementum nisi vel, convallis elit. Praesent ante odio, commodo quis rutrum quis, ultricies at libero. In sagittis faucibus pretium. Donec urna eros, porta non quam ut, venenatis viverra est. Maecenas eget rhoncus dolor, vitae sodales eros.	31 May 2024
				




EIT Core KPI targets   

Edit	KPI Code	KPI Title	Target Value 2024
	EITHE08.1	Participants in (non-degree) education and training	25
			

EIT Community Specific KPI targets    

Edit	KPI Code	KPI Title	Target Value 2024
	CL04	Funding leveraged to support scale-up/diffusion of innovations to tackle climate change	1
	KSN01	Innovation pilot scaling	1
			

Risk Management and Contingency Plan   

Edit	Risk Category	Risk Title	Risk Likelihood	Risk Impact	Risk Description	Risk Mitigation
	OPERATIONAL	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque accumsan felis ornare ultricies malesuada. Ut leo nulla, egestas in massa ac, tristique euismod diam. Etiam elementum dignissim ri	2	1	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque accumsan felis ornare ultricies malesuada. Ut leo nulla, egestas in massa ac, tristique euismod diam. Etiam elementum dignissim risus, non semper nibh consequat eu. Ut non eros rhoncus, elementum nisi vel, convallis elit. Praesent ante odio, commodo quis rutrum quis, ultricies at libero. In sagittis faucibus pretium. Donec urna eros, porta non quam ut, venenatis viverra est. Maecenas eget rhoncus dolor,	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque accumsan felis ornare ultricies malesuada. Ut leo nulla, egestas in massa ac, tristique euismod diam. Etiam elementum dignissim risus, non semper nibh consequat eu. Ut non eros rhoncus, elementum nisi vel, convallis elit. Praesent ante odio, commodo quis rutrum quis, ultricies at libero. In sagittis faucibus pretium. Donec urna eros, porta non quam ut, venenatis viverra est. Maecenas eget




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Guidelines for Plaza Submission

TAB 2. PROJECT OVERVIEW

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


KTI Integration: how your Project integrates education, innovation, business creation and cities (max 1000 characters)   




Optional - assessed in the evaluation criteria.

Communication and Dissemination Plan/Strategy (max 1000 characters)   

Not applicable. Requested in TAB 3.

Commercialisation Strategy and project's contribution to EIT Urban Mobility Financial Sustainability (max 1000 characters)   

Optional - assessed in the evaluation criteria “potential economic impact to ensure potential future durability and transferability”


Gender and diversity dimension: please outline how the Project addresses the inclusion and diversity agenda - gender, ethnicity, accessibility for all, socio-economic status, etc. (max 1000 characters)   

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Ethic and Security issues 

- I confirm the Project is **NOT** incurring in any Ethic or Security Issue
- The Project is incurring in an Ethic or Security Issue (please explain below)

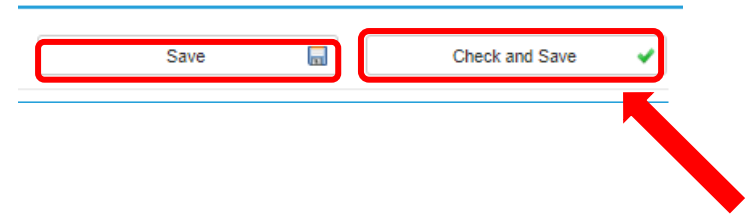
Please explain if you are incurring in any **Ethic or security issue** (max 1000 characters) 

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Guidelines for Plaza Submission

TAB 3. ACTIVITY SPEC. INFO





KEYWORDS FOR EUROPEAN COMMISSION

Self-defined Keywords (max 5) ★

Edit	Keyword
✗	Community
✗	Ecosystem
✗	Nature
+	<input type="text" value="enter your keyword"/>

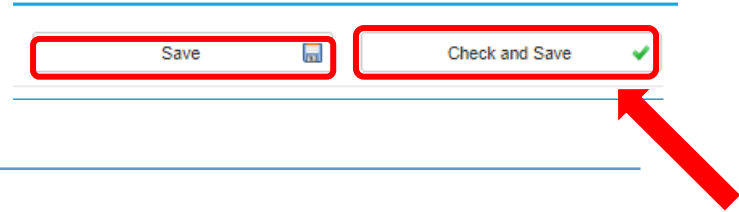
Pre-defined Keywords (max 5) ★

Please make sure to press the  to load the keywords before selecting
Regaining a sense of belonging

Edit	Keyword	ID
✗	Education and Culture	31101428
✗	Europe for citizens	31101776
✗	Valorisation and capacity building	31101779
 +	<input type="text" value="choose a keyword (use the refresh button at the left side to load the keywords)"/>	

Guidelines for Plaza Submission

TAB 3. ACTIVITY SPEC. INFO



Please identify the selected EIT Community NEB Challenges addressed by your proposal

(min one. All could be marked)

Please select from the drop-down list:

- 1.Re-connecting with nature
- 2.Re-gaining sense of community and belonging
- 3.Prioritising the places and people that need it the most
- 4.The need for long term, life cycle and integrated thinking in industrial ecosystem

In case you selected more than one, please indicate the most relevant challenge number to your application:-----

Please identify the selected outcome

(min one. All could be marked)

Please select from the drop-down list:

- Outcome A: boost solutions to advance sustainability, beauty and inclusivity in alignment of local strategies.
- Outcome B: prioritise citizen’s needs and empower them to co-design solutions
- Outcome C: Strengthen transdisciplinary and intergenerational collaboration

Please identify the selected output

(min one. Both could be marked)

Please select from the drop-down list:

- Co-design and co-stewardship
- Social activation and non-labelled education and training education activities

Guidelines for Plaza Submission

Save  Check and Save 

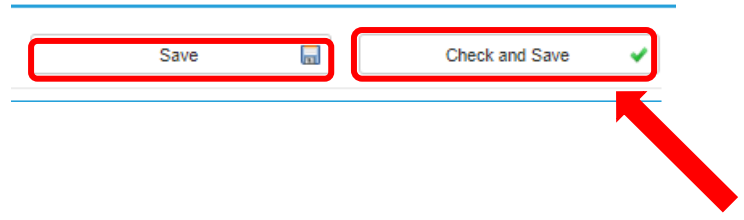


TAB 3. ACTIVITY SPEC. INFO

1. Describe the **proposal objectives SMART** (Specific, Measurable, Achievable, Realistic and Time-Bound) and **in line with NEB challenges?** (max. 1000 characters)
2. Describe how the proposed **solution, methodology, and/or the engagement strategy is innovative**: it uses creative and stimulating formats in which locals are engaged to build community and to boost the transformation of their cities, per-urban and rural areas (max. 2500 characters)
3. Describe how the project demonstrates the **social demand**, its need and relevance for society, with **at least two identified target groups**. (max. 2000 characters)
4. Describe how the proposal's **expected outcomes, outputs and impacts are measurable at a quantitative and a qualitative level. Adequate performance metrics** of the proposed solution are provided to objectively evaluate the sustainability, inclusivity and aesthetic value. (max. 2000 characters)
5. Describe how the proposal is **aligned with existing local strategies** (City and or district/regional level) or/and is planning to showcase the results to relevant City officials (max. 2000 characters)
6. Describe the **dissemination and end-user engagement plan**, including specific target audiences and stakeholders in the local context and is aligned with the challenge area. (in line with MGA Article 17) (max. 2000Characters)
7. Describe the **potential of the proposal to be implemented on a broader scale or replicable** in various cities (the outcomes are repeatable and/or scalable) (max. 1000 characters)

Guidelines for Plaza Submission

TAB 3. ACTIVITY SPEC. INFO



SUPPORTING FILE / ILLUSTRATION

Proposal Supporting File / Illustration (Optional)
(max 2 A4, max 5Mb, PDF format only)

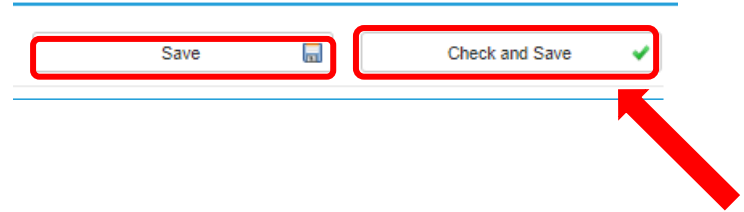


Select



 Upload Proposal Supporting File / Illustration







Guidelines for Plaza Submission



TAB 5. BUDGETS



TASKS

  ★

Edit	Code	Title	Type	Task Leader	Start Date	End Date	Total Costs	Validated
	A2401	Activity Management	Project and Programme Management	.01	01 Jan 2024	31 Dec 2024	0 €	<input type="checkbox"/>
	A2402	Test			01 Jan 2024	31 Dec 2024	1,250 €	<input type="checkbox"/>
	A2403	Test2			01 Jan 2024	31 Dec 2024	12,000 €	<input type="checkbox"/>
	A2404	Test3			01 Jan 2024	31 Dec 2024	8,750 €	<input type="checkbox"/>
	A2405			.01	01 Jan 2024	31 Dec 2024	0 €	<input type="checkbox"/>
							22,000 €	

 Edit Task Budget in Overview 

Guidelines for Plaza Submission

TAB 5. BUDGETS

Save  Check and Save 

TASK SPECIFICATION



Task ID ⓘ A2402

Task Title ⓘ ★ Test

Task Type ⓘ ★ *Select Task Type (Required)*

Task Description ⓘ ★ max 5000 characters


Task Leader ⓘ ★

Start / End Date ⓘ ★ 01-Jan-2024  31-Dec-2024 



Related Deliverable(s) ⓘ ★

Edit Deliverable

Please use append button to assign a deliverable



Related Budget(s) ⓘ ★

Edit	Year	Partner	Responsible
	2024	090_4 - IH East	
			



Guidelines for Plaza Submission





TAB 5. BUDGETS

Save  Check and Save 

BUDGET SPECIFICATION

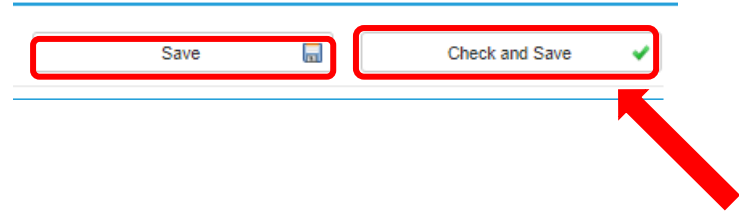
Responsible Partner: IH East 090_4
Responsible Person:
FTE: 20.00
Budget Year: 2024

Costs		Sources	
A. Personnel	1,000 €	Partner own funding	0 €
B. Subcontracting	0 €	European Commission funding (non-EIT)	0 €
C.1 Travel and subsistence	0 €	National & Regional funding	0 €
C.2 Equipment	0 €	Other funding	0 €
C.3 Other goods, works and services	0 €	EIT funding (auto calculated)	1,250 €
D.1 Financial support to third parties (incl. prizes)	0 €		
D.2 Internally invoiced goods and services	0 €		
E Indirect costs	250 €		
Total Costs	1,250 €	Total Sources	1,250 €

Buttons: Delete  Re-Calculate  Save  Check and Save 

Guidelines for Plaza Submission

TAB 5. BUDGETS



BUDGET JUSTIFICATION

<p>A. Personnel justification (max 1000 characters) <i>Total personnel costs to an amount of 14,000.00 €. The planned FTE for the entire project tasks sums up to 7.00 FTE FTE with an average cost of 2,000.00 € / FTE.</i></p> <p> </p>	★ <input type="button" value="Edit"/>	<p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque accumsan felis ornare ultricies dignissim risus, non semper nibh consequat eu. Ut non eros rhoncus, elementum nisi vel, convallis pretium. Donec urna eros, porta non quam ut, venenatis viverra est. Maecenas eget rhoncus dolor</p>
<p>C.1 Travel and subsistence justification (max 1000 characters) <i>Costs to an amount of 8,000.00 €.</i></p> <p> </p>	★ <input type="button" value="Edit"/>	<p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque accumsan felis ornare ultricies dignissim risus, non semper nibh consequat eu. Ut non eros rhoncus, elementum nisi vel, convallis pretium. Donec urna eros, porta non quam ut, venenatis viverra est. Maecenas eget rhoncus dolor</p>
<p>C.3 Other goods, works and services justification (max 1000 characters) <i>Costs to an amount of 8,000.00 €.</i></p> <p> </p>	★ <input type="button" value="Edit"/>	<p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque accumsan felis ornare ultricies dignissim risus, non semper nibh consequat eu. Ut non eros rhoncus, elementum nisi vel, convallis pretium. Donec urna eros, porta non quam ut, venenatis viverra est. Maecenas eget rhoncus dolor</p>

Guidelines for Plaza Submission

SUBMISSION



Proposal ID: 23779

Delete Proposal DEMO **Back to List**

2

- 0. START HERE
- 1. CONTACTS
- 2. PROJECT OVERVIEW
- 3. PROJECT SPECIFIC INFO
- 4. DOES NOT APPLY
- 5. BUDGETS
- 6. SUPPORTING FILES**
- 7. FEEDBACK
- X1. OFFICE MANAGEMENT
- X2. FEEDBACK MANAGEMENT

Activity Title: Final test 31 May 2023 Enhance NEB Zita
Generated ID: 23779

Supporting File(s) ?

Please, in case you include new affiliated entities (not previously validated in PLAZA as Linked Third Party), upload a declaration from the related city

File Name	Uploaded By	Uploaded On
<input type="text"/>		

(pdf,xlsx or docx)

DID YOU SAVE YOUR CHANGES?

Did you save your changes using the save button on the tabs you worked on?

Click [OK] if you already saved your changes. Click [CANCEL] if you need to save your changes first.


1

Guidelines for Plaza Submission

SUBMISSION

CALL 2023-2025 | ACTIVITY PROPOSALS

Add New Proposal +

Edit	PDF Export	Submit	Code
			23601
			23601

3

SUBMIT YOUR PROPOSAL

You are about to submit the final version of your proposal. After final submit it is no longer possible to edit this proposal.

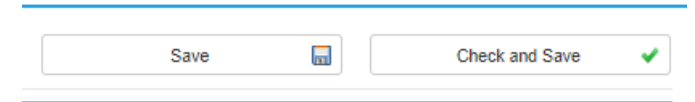
Press [SUBMIT FINAL] to submit the final version of your proposal or press [CANCEL] to leave your proposal open for editing.

4

Activity Acronym	Activity Purpose
TEST	Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.

Guidelines for Plaza Submission

Tips and tricks before the submission



- ✓ **Save your changes:** once TAB 0 is filled in and saved, you will be able to fill in the other Tabs only if you click on the “Save and Check” button (top right-hand side of your screen).
- ✓ **Register your organisation** in PLAZA as early as possible.
- ✓ **Before submitting your proposal**, check that:
 - ✓ your proposal fulfils the call requirements
 - ✓ your proposal is complete, readable and written in English
 - ✓ all applicants have obtained a user account to log into the EU Portal and PLAZA System and are registered with the system
- ✓ **Do not wait until the deadline** to submit your proposal to avoid technical problems due to possible overload of the system. You will receive a confirmation message when the submission is done.
- ✓ **Guidelines for Applicants** available soon.

Useful links and contact details



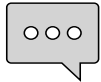
Funding and Tender Opportunities Portal

European Commission users

EC-HELPDESK-IT@ec.europa.eu

External users:

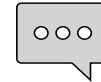
EU-LOGIN-EXTERNAL-SUPPORT@ec.europa.eu



EIT Urban Mobility PLAZA online platform

EIT Urban Mobility Service Desk

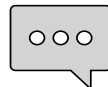
servicedesk@eiturbanmobility.eu



Call information package

maria.marrugat@eiturbanmobility.eu for content-related questions

pmo@eiturbanmobility.eu for administrative, financial and rules-related questions



QUESTIONS?