




Application deadline: 12 December 2022

Funding Services intern

ABOUT EIT URBAN MOBILITY

EIT Urban Mobility, an initiative by the European Institute of Innovation and Technology (EIT), acts to accelerate change on making urban spaces more liveable. Since 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more liveable places. We aim to become the largest European initiative transforming urban mobility.

	<p>We create systemic solutions that will move more people around the city more efficiently and free up public space.</p>
	<p>We bring all key players in urban mobility together to avoid fragmentation and achieve more.</p>
	<p>We engage cities and citizens from the word go, giving them the opportunity to become true agents of change.</p>

MAIN DUTIES

The **Funding Services Intern** will report to Business Development Officer based in Prague and its main tasks and responsibilities will include:

- Giving support in identifying projects previously funded by EIT UM that can be upscaled with the use of external funding sources, preferably Interreg programme.
- Helping on developing new proposals for applying to ERDF funds through consortia working hand-in-hand with external consultants and EIT UM partners
- Supporting the coordination of EIT UM's branding programme, aimed at establishing partnerships between EIT UM and other public funding programmes.
- Helping in identifying and following-up on opportunities for new partnerships on the programme level.
- Supporting regular internal communication and reporting over submitted applications and successful bids.

KEY SKILLS AND EXPERIENCE

We put a high value on your individual qualities, and we are looking for someone who strives for making a difference together with other people.

The ideal candidate for this position would have:

- Experience working in an international environment and/or consultancy is a plus
- Experience with drafting funding proposals or other experience in the Interreg or similar regional funding programmes is a plus
- Proficient skills with MS Office package
- Is flexible and able to independently manage different priorities
- Has good communication skills and the ability to present the necessary deliverables
- Is reliable, goal-oriented and able to take responsibility
- Is proactive and precise

However, the most important thing for us is your **motivation to work in services to access public funding and upscale high-impact projects** in urban mobility and your willingness to engage with us in **the long term**.

An ideal candidate will strive to generate positive environmental and social impact in line with EIT Urban Mobility's mission. We are looking for individuals with a "can do" attitude, who are passionate about urban mobility.

LOCATION

- Prague, Czech Republic

GENERAL CONDITIONS

By the closing date of this call candidates must:

- be a national of an EU Member State or have a working permit valid to work in Czech Republic
- enjoy their full rights as citizens;

EDUCATION

- Degree in Social Sciences, Economics, international relations, or other related field
- Written and spoken English (C1), any other European language is a plus

JOB AND CONTRACT TYPE

- 6 months internship agreement
- Full time (40 hours per week)
- Remunerated internship: 1450 € gross x month

APPLICATION PROCESS

EIT Urban Mobility is an equal opportunity employer and values diversity. To build a strong digital Europe that works for everyone it is vital that we have diverse range of skills, knowledge, and experience in the sector. Therefore, we welcome applications from anyone who meets the above criteria and encourage applications from women, ethnic minorities, and other underrepresented groups.

- To apply for this internship, please send a full application form consisting of a letter of motivation highlighting how your skills or experience matches the internship requirements and a current curriculum vitae to internship@eiturbanmobility.eu
- Save the files as "Funding Services Intern - First Name Last Name" *in PDF format*.
- Subject of the email: User Engagement and Service Design Internship

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Data Protection Disclaimer

Your personal data will be processed with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries.

The said processing will allow us to manage the recruitment of the offered positions, and more specifically:

- to enable you to submit your CV to apply for specific jobs;
- to match your details with the job vacancies and to eventually contact you;
- to retain your details and notify you about future job opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.

You can exercise your data protection rights, writing to recruitment@eiturbanmobility.eu.

You may find further information in the full GDPR Compliance privacy note for applicants available [here](#).