




Application deadline: 2 November 2022

# Legal and Governance Intern (Full time or part-time)

## ABOUT EIT URBAN MOBILITY

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more liveable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more liveable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen.

	<i>We create systemic solutions that will <b>move people around the city more efficiently and free up public space.</b></i>
	<i>We bring all <b>key players in urban mobility together</b> to avoid fragmentation and achieve more.</i>
	<i>We engage <b>cities and citizens from the word go</b>, giving them the opportunity to become true agents of change.</i>

## ABOUT LEGAL DEPARTMENT

### Primary Objectives of the legal department:

Legal compliance: Provide legal counseling that ensures internal Departments understand and act on obligations to comply with ethical and legal standards.

EIT Framework and legal alignment: Provide advice and information on legal issues, trends and risks; understand business and function objectives and specifically monitor the implementation of the partnership agreement with the EIT and the EIT Urban Mobility internal regulations.

Innovative and solution-oriented counseling: Provide responsive, pragmatic, solution-oriented counseling ensuring the strategic objectives of internal Departments while protecting EIT UM's overall interests and reputation.

EIT funding program: Execute or add value to complex transactions related the execution of the EIT Urban Mobility Business Plan (including in respect to suppliers' contracts, partnering agreements and sourcing agreement), programs, projects and other program and strategic matters to allow for rapid completion; provided clear, concise counsel on risks, likelihood and impact.

Preventive law and trainings: Provide trainings and day-to-day counseling on relevant legal topics that promote the highest standards of legal and ethical compliance, including the implementation of the Anti-fraud Strategy, and better enable internal Departments to identify areas of risk unique to their strategic objectives.

## MAIN DUTIES

The Legal Intern as part of the Legal team reporting to the Head of Legal and Governance and to the Legal Officer, will provide support to the Legal Department in the following tasks:

- Support in the draft of all forms of agreements, including MOUs, Letter of Intent, services agreements, license agreement, collaboration agreement and non-disclosure agreement.
- Supporting the Legal team in counselling internal Thematic Areas, Operations and Innovation Hubs regarding affairs and compliance matters.
- Supporting the Legal Team in matters related to corporate governance, including supporting general meetings of Governing Boards and Ancillary Boards meeting and preparing minutes of them.
- Supporting the Legal Team in the development and implementation of the EIT UM Financial Sustainability Strategy participating in the drafting of Financial Sustainability Agreements with a focus in Intellectual Property Law.
- Providing Legal support for EIT UM initiatives, including amendment of registered items (such as corporate structure, capital amount and purpose of company).
- Provide assistance in the preparation and implementation of the trainings to employees related to Intellectual Property Law, Data Protection, Antifraud, Compliance and other related legal affairs.

## KEY SKILLS AND EXPERIENCE:

- 6 months to 1 year of experience in a Law firm (national or international) or in the legal department of an innovation related company.
- Expertise in the following areas is a plus: Corporate Law or/and Intellectual Property, New Technologies and Data Protection.
- Expertise in the following areas is a plus: Good knowledge of EU Law and understanding of EU granting schemes.
- Motivation to work in fast-moving, innovative, and sometimes ambiguous environments.
- Team player who can work in diverse areas of practice.
- Well-organized and structured.
- Pro-active, creative, and hands-on.
- Sense of urgency.
- Well-developed communication skills.
- Attention to details.
- Ethics.
- Confidentiality duty.

## ELIGIBILITY

### General conditions

- Holder of Spanish work permit valid during 2023.
- Holder of a Spanish Bachelor's Degree/ Master's Degree. Graduation date from 2021/2022.
- Be studying for a Master's degree in Spain that allows you to do an internship.
- Meet the character requirements for the duties involved.

## Education

- Bachelor's Degree in Law.
- L.L.M or Specialization Master's in Intellectual Property Law, New Technologies Law, Innovation Law and/or Corporate Law is a plus.
- Full command of English and Spanish, both oral and written, Legal English is a must. Other EU language is a plus.

## JOB AND CONTRACT TYPE

- Contrato/convenio de prácticas (6 months up to 1 year).
- Full time or part time, negotiable.
- Salary conditions:
  - Full time: 1,450 € gross monthly salary.
  - Part time: 725 € gross monthly salary.

## LOCATION

- The employee will be based in Barcelona, Spain.
- Possibility to homework 2 days per week.

## APPLICATION PROCESS

EIT Urban Mobility is an equal opportunity employer and values diversity. To build a strong digital Europe that works for everyone it is vital that we have diverse range of skills, knowledge, and experience in the sector. Therefore, we welcome applications from anyone who meets the above criteria and encourage applications from women, ethnic minorities, and other underrepresented groups.

- To apply for this internship, please send a full application form consisting of a letter of motivation highlighting how your skills or experience matches the internship requirements and a current curriculum vitae to [internship@eiturbanmobility.eu](mailto:internship@eiturbanmobility.eu). **Please send the letter of motivation and the curriculum vitae in a unique PDF document. In addition, please indicate in the letter of motivation if you are interested in a full time or part time internship.**

- Save the files as “Legal & Governance Intern - First Name Last Name” *in PDF format*.
- The subject of the email should read: Legal & Governance Intern

**Deadline for Applications: 2 November 2022**

### Data Protection Disclaimer

Your personal data will be processed with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries.

The said processing will allow us to manage the recruitment of the offered positions, and more specifically:

- to enable you to submit your CV to apply for specific jobs;
- to match your details with the job vacancies and to eventually contact you;
- to retain your details and notify you about future job opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.

You can exercise your data protection rights, writing to [recruitment@eiturbanmobility.eu](mailto:recruitment@eiturbanmobility.eu).

You may find further information in the full GDPR Compliance privacy note for applicants available [here](#).