

Application deadline: 16 October 2022

Academic Initiative Development Manager

ABOUT EIT URBAN MOBILITY

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more liveable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more liveable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen.

	<i>We create systemic solutions that will move people around the city more efficiently and free up public space.</i>
	<i>We bring all key players in urban mobility together to avoid fragmentation and achieve more.</i>
	<i>We engage cities and citizens from the word go, giving them the opportunity to become true agents of change.</i>

About the EIT Urban Mobility Academy

Our Academy is a collaborative arena for lifelong learning, helping to build critical capabilities for innovation and transformation. We are training the next generation of urban mobility practitioners, needed by the urban mobility ecosystem of the future.

Our programmes are intersectoral, interdisciplinary, international, and entrepreneurial.

We will close the urban mobility knowledge gap with challenge-based training using the latest education methodologies across disciplines and sectors. Our programmes meet a wide variety of needs, including master and doctoral level education. We also provide a diverse portfolio of courses for working professionals.

Our main vehicles are:

Master School

Our Master School offers a wide-ranging master's degree in urban mobility and aims to train 500 graduates per year in partnership with a number of leading European universities. This EIT labelled challenge-based double degree programme (1st and 2nd year in a different university) includes extensive training in innovation and entrepreneurship. The Master School was launched in the autumn 2020 starting with 4 universities and 2 tracks. The Master School also includes summer schools held in several European cities addressing critical urban mobility challenges. In addition, a fellowship programme is planned to be launched, further increasing the expansion of the Master School.

Doctoral Training Network

This is an innovation and entrepreneurship programme for doctoral students, as well as a way of building networks. The aim is to train 50 graduates per year. This programme bridges research and innovation and was launched in 2020. It includes an annual doctoral forum to facilitate networking within the urban mobility research community and to reach out to cities and industry.

Competence Hub

The Competence Hub offers intensive programmes on hot topics in urban mobility and transport to professionals from different sectors, such as project managers, engineers, city executives and entrepreneurs, co-created by our partners in various locations in Europe. This lifelong learning initiative uses a variety of formats including light online material in a web-TV channel, online courses, blended course formats, as well as more conventional face-to-face seminars. It aims to train 50,000 people per year and to reach a total of 500,000 people per year through its online offers.

Education Capacity Building

Along with the three main Academy segments, EIT Urban Mobility is involved in several transversal activities that span the interests of several of EIT's Knowledge and Innovation Communities (KICs). These so-called Cross-KIC projects aim at jointly driving strategic topics to promote European innovation while fostering collaboration and taking advantage of synergies within the EIT ecosystem. Within the Academy, we cover the capacity building projects in the field of education, including the Higher Education Institutions (HEI) initiative.

More information on Academy: <https://www.eiturbanmobility.eu/academy/>

ABOUT THE JOB

The **Academic Initiative Development Manager** will report to the Academy Director. The Academic Initiative Development Manager will work in close cooperation with the Head of the Master School and the Head of the Doctoral Training Network. He/she will be responsible for the development, planning and implementation of existing and new academic and student programmes. Including the Master School, the Doctoral Training Network, as well as our student startup incubator and internship programmes (Boosting Entrepreneurship and Urban Mobility Consultants), just to be launched. The Master School and the Doctoral Training Network programmes are run in close cooperation with about 20 partner universities, such as Aalto University, KTH Royal Institute of Technology, TUM and UPC. The vast majority of the academic programme activities are developed in line with the EIT Label quality framework and has a focus on innovation and entrepreneurship education and training. We are presently in the process of hiring a Quality Assurance Officer that will have the overall responsibility for the EIT Label process.

Main Tasks and Responsibilities:

Planning

- Overlook and secure implementation in line with set business plans
- Monitoring and follow up of KPI development and revenue generation
- Regular status reporting to the Academic Director
- Securing a strong involvement of industry and cities
- Monitoring and follow up of EIT Label assessment processes

Development

- Responsible for initiatives to further develop academic programmes to gain scalability and volume
- Implementation of approved new initiatives (presently the Boosting Entrepreneurship/Urban Mobility Consultants and the Fellowship pilot)
- Develop and drive initiatives to improve efficiency
- Active role in scouting for new partners (academic and non-academic)

Synergies

- Securing synergies across the Academy, across Thematic Areas (Innovation, Business Creation, Factory and City Club) and our Innovation Hubs (Barcelona, Munich, Copenhagen, Prague and Helmond/Eindhoven)
- Supporting cross-KIC activities to gain synergies with other EIT organizations

Other

- Spokesperson for academic initiatives
- Running and follow up of partner agreement process
- Benchmarking

The position will be based in **Barcelona**.

The job is a **permanent and full-time position**.

No relocation expenses are assigned.

THE PERSON WE ARE LOOKING FOR

We put a high value on your individual qualities, and we are looking for someone who strives for making a difference together with other people.

An ideal candidate will strive to generate positive environmental and social impact in line with EIT Urban Mobility's mission. We are looking for individuals with a "can do" attitude, who are passionate about disseminating knowledge, know-how, good practices and lessons learnt.

The ideal candidate:

- 5+ years of working experience in academic degree programme development in a university or business school environment.
- 5+ years of working experience in coordinating international, multi-stakeholder projects, preferably in education, preferably at EU-level.
- Committed, proactive, accurate and respect of timelines and deadlines.
- Team player who can work independently.
- Strong organizational and administrative skills.
- Prioritization and problem-solving skills to manage the (sometimes) conflicting interests, priorities, and expectations of different target groups.
- Strong IT and digital skills.
- An entrepreneurial mindset with a strong focus on deliverables.
- Professional use of MS Office (Excel, Teams, SharePoint).
- A strong international network within the education and academic arena.

Experience in the below would be considered as a plus:

- Experience from business development related activities within the education area will be positively assessed.
- Experience from academic teaching on Master and or Doctorate level will be positively assessed.
- Experience from academic research will be positively assessed.
- Experience from management and/or administrative tasks within a university will be positively assessed.

GENERAL CONDITIONS

By the closing date of this call candidates must:

- be a national of an EU Member State or have a working permit valid to work in Spain;
- enjoy their full rights as citizens;

EDUCATION

- Master's degree in any relevant area, such as business administration, innovation and entrepreneurship, education, or equivalent training or working experience¹.
- PhD level is not required but will be positively assessed.
- Fluent in English (C1), additional European languages are a plus.

APPLICATION PROCESS

EIT Urban Mobility is an equal opportunity employer and values diversity. To build a strong digital Europe that works for everyone it is vital that we have diverse range of skills, knowledge, and experience in the sector. Therefore, we welcome applications from anyone who meets the above criteria and encourage applications from ethnic minorities, and other underrepresented groups.

To apply for this position, please download the [application template](#) from the EIT Urban Mobility website. Complete the four elements of the application:

- 1) Personal **contact details**;
- 2) An **essential criteria** checklist;
- 3) A **cover letter** demonstrating how you match the skills defined in the job description – examples should be given.
- 4) A **curriculum vitae**.

¹ Only qualifications issued by an EU Member State authorities and qualifications recognised as equivalent by the relevant EU Member State authorities will be accepted.

Follow the naming process detailed below:

- Format: Save your completed application form in **one single file** in either PDF or Word format.
- File name: Name the file according to the model “*EITUM_first name_last name*”. For example, Joanna Smith would name the file, *EITUM_Joanna_Smith*.
- Email title: The subject field should read “*Academic Initiative Development Manager. HR117-2022*”.
- Send to: Send your completed application to: recruitment@eiturbanmobility.eu.

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Data Protection Disclaimer

Your personal data will be processed with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries.

The said processing will allow us to manage the recruitment of the offered positions, and more specifically:

- to enable you to submit your CV to apply for specific jobs;
- to match your details with the job vacancies and to eventually contact you;
- to retain your details and notify you about future job opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.

You can exercise your data protection rights, writing to recruitment@eiturbanmobility.eu.

You may find further information in the full GDPR Compliance privacy note for applicants available [here](#).