



Call for Expression of interest

EIT Urban Mobility – Selection of a framework expert consultants

EIT Urban Mobility - Mobility for more liveable urban spaces

EIT Urban Mobility

EIT Urban Mobility KIC LE (“Contracting Authority” or “CA”)

Avinguda Diagonal 211,

08018 Barcelona

Spain

17 June 2022

eiturbanmobility.eu

Co-funded by the
European Union



Contents

1. Overview of EIT Urban Mobility	2
2. Scope of the experts involved	3
2.1. General objectives	3
2.2. Detailed scope of work	3
2.2.1. Expert Consultant	3
2.3. How to become a registered Expert consultant	4
2.4. Payment for Participation	5
2.5. Who are we looking for:	6
2.5.1. Expert Consultants	6
2.6. Award criteria	6
Data Protection Disclaimer	7
Annexes	8
1.1 Annex 1 – Expression of interest - Expert Consultant	8
1.2 Annex 2 – Applicant’s declaration form	11

1. Overview of EIT Urban Mobility

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more livable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more livable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen



*We create systemic solutions that will **move more people around the city more efficiently and free up public space.***



*We bring **all key players in urban mobility together** to avoid fragmentation and achieve more.*



***We engage cities and citizens** from the word go, giving them the opportunity to become true agents of change.*

The EIT Urban Mobility S.L delivers breakthrough innovations to the market and breeds entrepreneurial talent for economic growth and improved quality of life in Europe. It does this by mobilising a pan-European ecosystem of more than 50 top European corporations, SMEs, start-ups, universities, and research institutes constituted into the EIT Urban Mobility Association.

As a Knowledge and Innovation Community (KIC) of the European Institute of Innovation and Technology (EIT), the EIT Urban Mobility S.L is focused on entrepreneurship and is at the forefront of integrating education, research, and business by bringing together students, researchers, engineers, business developers and entrepreneurs. This is done in a pan-European network of Co-Location Centers (CLCs), 5 Limited Liability Companies respectively based in Germany, Czech Republic, Denmark, the Netherlands, and Spain.

We create systemic solutions that will move more people around the city more efficiently and free up public space.

We bring all key players in urban mobility together to avoid fragmentation and achieve more.

2. Scope of the experts involved

2.1. General objectives

EIT Urban Mobility appoints external expert consultants to support EIT Urban Mobility's Funding Services in the development and drafting of proposals aimed at obtaining awarded EU funded projects for our EIT Urban mobility's partners. The scope will mainly include the following EU funding instruments: Interreg, Horizon Europe, LIFE, CEF, EIB and EIC. The main aim of these efforts is to support upscaling and broadening of selected projects and innovative ideas developed within in the EIT UM's ecosystem. Skills, professional experience, and expertise linked to any of the mentioned priority instruments are sought in order to accomplish this mission.

2.2. Detailed scope of work

These general conditions apply to the appointment for expert consultants (hereinafter "Expert") assisting EIT Urban Mobility for tasks in connection with the development of project proposals under different funding instruments.

2.2.1. Expert Consultant

Expert Consultants shall be knowledgeable about conditions of calls under at least one EU funding instrument identified as of interest for EIT UM. The Expert shall also have adequate experience with proposal development and drafting, and coordination of consortia. High success rate in selected EU funding programmes and years of experience in the field of innovations in urban mobility are a benefit. Proven capacity to work in English is a must.

Selected expert consultants will work hand in hand with Factory's Business Developer on building consortia, coordinating consortia and proposal development and drafting.

We look for experts in developing proposals and coordinating consortia in the following sources of funding: Interreg, Horizon Europe, CEF, LIFE, EIC Accelerator, EIB loans, tenders for service contracts.

In addition to that, the Expert Consultant should be knowledgeable in at least one of the topics stated per area.

Reference expertise by Area:

Logistics

- Last mile/First mile Delivery

- Community Collectives
- Optimization and Route Planning
- Logistics technologies
- Hubs/ Shared Infrastructure
- Vehicles of the Future

Energy

- electric vehicles
- Community Generation
- Solar/Electric/Hydrogen
- Micro mobility,
- Future Grid+ Mobility
- Batteries

Future Mobility

- Big Data, Machine Learning and AI
- Intelligent Transport Systems
- Data Interoperability and Standards
- Apps and Management Systems
- Security/Cyber Security
- MaaS – ticketing, billing, planning
- Public Transport planning and operation
- Vehicles of the future

Active Mobility

- Urban planning and design
- Public space management
- Health and wellbeing
- Transport planning
- Pollution and noise
- Safety & Security

Experts may indicate in their application the specific areas of expertise.

2.3. How to become a registered Expert consultant

The forms Expression of interest – Expert Consultant (Annex 1) and Applicant’s declaration form must be completed and sent to procurement@eiturbanmobility.eu. You will receive a confirmation of receipt.

The registration will be valid for 36 months at the moment of our acceptance. Assignments will be performed periodically to the registered experts based on the expert's experience and the business needs.

The registration by itself does not guarantee the selection for an assignment will occur, however it is mandatory to be fully registered to become eligible for future selections.

The criteria for selection to an assignment are based on the specificities of the assignment, taking into consideration the professional and technical skills required. Additional considerations may include language skills, geographical, sector and gender balance. If selected for a specific assignment, EIT Urban Mobility staff will contact you to confirm your suitability and availability.

Prior to any work assignment, Experts/Rapporteurs/External Observers will be issued with guidelines covering a description of the tasks, duration, location (remote/physical), remuneration rates, and reimbursement/payment methods. Including the Code of Conduct as well as the Conflict of Interest form for each assignment to be reviewed and signed.

Periodically, a call for Expert Consultants of Interest will be reopened to maintain an open, transparent, and fair selection of experts.

Personal data will be processed in accordance with Regulation No 2018/1725.

2.4. Payment for Participation

EIT Urban Mobility will pay a service fee of:

- **Expert Consultants:** €250.00 (excluding VAT) for or each hour of requested support. This fee includes specific pre-agreed assignments.

EIT Urban Mobility shall pay the Expert for their work, or part(s) thereof, within thirty (30) calendar days from the date of the invoice acceptance.

Invoices shall be paid electronically by EIT Urban Mobility to the banking institution/account number provided by Expert.

EIT Urban Mobility reserves the right to refuse to provide financial contribution in case of non-performance or poor performance of the work and/or breach of any substantial obligations, including the obligation of confidentiality, and the no-conflict of interest declaration.

EIT Urban Mobility reserves the right to recover any payment made to Expert who has breached the obligations arising from the declarations of confidentiality and no conflict of interest.

2.5. Who are we looking for:

2.5.1. Expert Consultants

Applicants for the role of Expert Evaluators are required to comply with the following criteria to be included in the roster of experts.

- Fluency in English (written and verbal)
- An advanced university degree attested by a diploma.
- Proven experience of at least three years in developing and writing proposals for EU-funded programmes, preferably Interreg, Horizon Europe, EIB, EIC or supporting individual applicants in accessing investors. More years of experience are a plus.
- Proven experience of at least three years in coordinating consortia/supporting individual applicants around proposals for EU-funded programmes, preferably Interreg, Horizon Europe, EIC and EIB loans. More years of experience are a plus.

2.6. Award criteria

Candidates will be assessed on their CV and online forms provided at the link below. Applications will close on 27th June 2022 at 23:59 CET. Selected candidates will be informed by the 30th June 2022 in case of inclusion in the roster of experts.

EIT KIC Urban Mobility values diversity and welcomes applications from all suitably qualified candidates regardless of age, gender, race, disability, sexual orientation, religion, or ethnic background.

A declaration of impartiality and confidentiality will be issued for its signature at the same time to be signed with the service agreement.

EIT KIC Urban Mobility will assess candidate's profiles based on the following documents:

- Updated CV
- Application form with identified success rate in a funding instruments/funding means of choice

In the Application Form, candidate experts are requested to provide evidence of their skills, competences, and knowledge by providing concrete examples of previous relevant experiences.

Completed forms are to be sent to procurement@eiturbanmobility.eu with subject [Application for Expert consultant], within the deadline defined above.

Data Protection Disclaimer

Your personal data will be processed with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries. The said processing will allow us to manage the recruitment of the call for expressions of interest - Selection of framework expert evaluators and rapporteurs, and more specifically:

- to enable you to submit your application and cv to apply for specific call,
- to match your details with the potential assignments related with the call and to eventually contact you
- to retain your details and notify you about future opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.
- You can exercise your data protection rights, writing to procurement@eiturbanmobility.eu.

You may find further information in the full GDPR Compliance privacy note for applicants available here: <https://www.eiturbanmobility.eu/privacy-policy/>

Annexes

1.1 Annex 1 – Expression of interest - Expert Consultant

Dear Expert,

In completing and submitting the attached Expert Expression of Interest (Eoi) form, you are applying to become a reserve expert to work with EIT Urban Mobility. All Expert Eoi forms are reviewed against specific tasks, assignments, and selection criteria.

The Expert Eoi form will help ensure EIT Urban Mobility chooses the right experts for the right tasks. In the Eoi form you will be requested to:

- 1) Indicate one, two or three prioritised sources of funding in order of expertise. This does not preclude you from working in another source of funding.
- 2) Provide personal information for contact purposes.
- 3) Describe your main skills and provide evidence of your expertise for selected sources of funding. Please keep to the word limit in each text box. If a section is not specific to your expertise, please insert “Not Applicable” in that text box. This will not adversely impact our assessment of your primary skills and expertise.
- 4) You should attach a CV to the application.
- 5) The entire document should then be saved as one single file in .pdf format.

Completed Expressions of Interest should be submitted to the EIT Urban Mobility Secretariat by **27th June 2022** to procurement@eiturbanmobility.eu.

Candidates can be contacted for work assignment from the moment they have a confirmation of Expert Eoi registration.

Sources of funding

Select one or two funding instruments that are best suited to your expertise and skills. These should be selected in order of preference from the following list: Interreg, Horizon Europe, LIFE, CEF, EIB, EIC Accelerator, EU tenders.

For each source of funding, please, inform us about your success rate in the past year and in the past three years.

Source of funding 1

Source of funding 2

Source of funding 3

Personal Information

Name:	Surname:
Nationality/ies:	Country of Residence:
Email:	Mobile:
Gender:	Mother Tongue/s:
Languages:	English (C1 min):
Professional Web Profile: (i.e. LinkedIn, ResearchGate)	

CV

Please include your CV. Then save the entire document as a single file.

|

1.2 Annex 2 – Applicant’s declaration form

Applicant’s declaration form

<Date>

Contracting Authority:

EIT KIC Urban Mobility, s.l.
Torre Glories, Diagonal 211
08018 Barcelona, Spain
VAT Number: B67513630

Subject: EIT Urban Mobility – Call of Interest – Expert consultants.

Dear Sir/Madam,

I confirm that I shall take all measures to prevent any situation where the impartial and objective implementation of the contract is compromised for reasons involving economic interest, political or national affinity, family or emotional ties or any other shared interest ('conflict of interests'). I will inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the tasks;

I accept that during the implementation of the contract and for four years after the completion of the contract, the supplier must keep confidential any data, documents or other material that is identified as confidential at the time it is disclosed ('confidential information').

I accept that during the implementation of the contract and for four years after the completion of the contract, the Contracting Authority has the right for the purposes of safeguarding its financial interests, the proposal and the contract of the supplier may be transferred to internal as well as external audit services.

I understand that if the information provided is proved false, the award may be considered null and void.

Yours faithfully,

<Signature of authorised representative>