

Application deadline: 29 March 2022




Innovation Student Assistant (32 hrs)

(IH West)

ABOUT EIT URBAN MOBILITY

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more liveable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more liveable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen.

	<i>We create systemic solutions that will move more people around the city more efficiently and free up public space.</i>
	<i>We bring all key players in urban mobility together to avoid fragmentation and achieve more.</i>
	<i>We engage cities and citizens from the word go, giving them the opportunity to become true agents of change.</i>

EIT Urban Mobility is divided geographically in 5 different Hubs. One of them is the innovation Hub West that covers the countries Netherlands, Belgium, Luxembourg, United Kingdom, France and Ireland with headquarters in Barcelona. In order to support the vision of creating more liveable urban spaces, EIT Urban Mobility is looking for a talented and detail-oriented student assistant as soon as possible, to help out their small and enthusiastic team by achieving their goals on innovation. We expect your weekly workload to be 32 h/w, distributed over 4-5 days per week. Our office is situated at the Automotive Campus in Helmond, the Netherlands

MAIN DUTIES

Tasks

- Support in monitoring urban mobility innovation projects
- Support in planning and holding events and workshops mainly related to open innovation.
- Support in managing the Innovation Hub West community helping the partners with the preparation for innovation competitive calls.
- City mapping and other research and analysis tasks (desk research)
- Any other ad hoc support administrative tasks

KEY SKILLS AND EXPERIENCE

- Proven experience with MS Excel and MS Office 365 is a must
- Motivation to work in a fast-moving, innovative, multicultural and sometimes ambiguous environment.
- Team player who can work independently.
- Organized and structured, pro-active and hands-on.
- A positive and 'can-do' mindset.
- Experience in urban mobility or related industries is a plus.

ELIGIBILITY

General Conditions:

By the closing date of this call candidates must:

- be a national of an EU Member State or have a working permit valid to work in the Netherlands;
- enjoy their full rights as citizens;
- meet the character requirements for the duties involved.

Education:

- Here is a great opportunity for a social science, urban planning, architecture or business student with an interest in both numerical and communications-related tasks
- Proven experience with MS Excel and MS Office 365 is a must

- Advanced level in English (minimum C1 level): oral and written communication skills. Dutch and other European languages is a plus.

JOB AND CONTRACT TYPE

- 12 months student assistant contract for 32 hours
- Possibility to work remote

LOCATION

- The work location will be in Helmond, the Netherlands

APPLICATION PROCESS

EIT Urban Mobility is an equal opportunity employer and values diversity. To build a strong digital Europe that works for everyone it is vital that we have diverse range of skills, knowledge, and experience in the sector. Therefore, we welcome applications from anyone who meets the above criteria and encourage applications from women, ethnic minorities, and other underrepresented groups.

- To apply for this internship, please send a full application form consisting of a letter of motivation highlighting how your skills or experience matches the internship requirements and a current curriculum vitae to internship@eiturbanmobility.eu. **Please send the letter of motivation and the curriculum vitae in a unique PDF document.**
- Save the files as “Innovation Student Assistant (32 hrs) - First Name Last Name” *in PDF format*.
- Subject of the email: Innovation Student Assistant (32 hrs)

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Data Protection Disclaimer

Your personal data will be processed with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries.

The said processing will allow us to manage the recruitment of the offered positions, and more specifically:

- to enable you to submit your CV to apply for specific jobs;

- to match your details with the job vacancies and to eventually contact you;
- to retain your details and notify you about future job opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.

You can exercise your data protection rights, writing to recruitment@eiturbanmobility.eu.

You may find further information in the full GDPR Compliance privacy note for applicants available [here](#).