

Application deadline: 4 November 2021

Regional Innovation Scheme (RIS) Education Officer

ABOUT EIT URBAN MOBILITY

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more liveable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more liveable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen.

	<i>We create systemic solutions that will move people around the city more efficiently and free up public space.</i>
	<i>We bring all key players in urban mobility together to avoid fragmentation and achieve more.</i>
	<i>We engage cities and citizens from the word go, giving them the opportunity to become true agents of change.</i>

In order to support the vision of creating more liveable urban spaces, EIT Urban Mobility is opening a call for a Regional Innovation Scheme (RIS) Education Officer. The position is within the EIT Urban Mobility Academy with a primary focus of education activities targeting RIS regions. RIS regions are defined as regions that are less developed in terms of innovation and entrepreneurship (see <https://eit.europa.eu/our-activities/eit-regional-innovation-scheme>). EIT RIS is designed to disseminate knowledge, know-how, good practices and lessons learnt emerging from the EIT Urban Mobility's activities.

The EIT urban Mobility Academy is a collaborative arena for lifelong learning, helping to build critical capabilities for innovation and transformation. We are training the next generation of urban mobility practitioners, needed by the urban mobility ecosystem of the future. Our programmes are intersectoral, interdisciplinary, international, and entrepreneurial. Within the Academy, there are three main areas: the Master School, the Doctoral Training Network and the Competence Hub (see <https://www.eiturbanmobility.eu/academy/>). The Master School offers 2-year double degree master programmes together with a number of leading European universities. The Doctoral Training Network offers innovation and entrepreneurship training to urban mobility PhD candidates across Europe. The Competence Hub offers intensive learning programmes on hot topics in urban mobility and transport aimed at professionals from different sectors, such as project managers, engineers, city executives and entrepreneurs. In addition, the EIT Urban Mobility Academy is involved in a number of education initiative in cooperation with the other 7 EIT Knowledge Innovation Communities, EIT KICs, such as EIT Food, EIT Health, EIT Climate etc.

MAIN DUTIES AND RESPONSIBILITIES

The **Regional Innovation Scheme (RIS) Education Officer** reports to the Academy Cross-KIC Manager for day-to-day line management and strategic direction. The primary focus is to ensure the smooth running of the RIS Education programme, development of new initiatives and building a strong community within RIS countries. We aim to launch activities building and leveraging on existing activities and that can be launched and scaled to reach a significant impact developing and improving the education and training capability and capacity in the targeted RIS regions. A key element is to build a bridge between existing initiatives and expansion in RIS countries.

This includes the following tasks:

- Monitoring and follow up on existing initiatives to secure set deliverables and targets.
- Identification and development of new opportunities.
- Building and leveraging on a strong and relevant stakeholder network in RIS countries.
- Initiating and managing RIS Education Calls for Proposals.
- Leveraging on and cooperation with EIT Urban mobility RIS Hubs (local hubs in RIS regions/countries).
- Business development activities aiming to achieving an improved financial sustainability.

- Raise awareness for EIT Urban Mobility Academy activities in RIS countries.
- Liaising with national and regional mobility ecosystems in the RIS countries.
- Support development, launch and sales of adopted existing courses to meet specific RIS country demands (such as involvement of local stakeholders and need for courses offered in local language).
- Organise and strengthen the local knowledge triangle (education, research and business) to create an active local EIT Urban Mobility community in the RIS countries.
- Business Plan preparation and implementation control for the RIS Education budget and KPIs.
- Administration of the program implementation.
- Complete documentation and ensure compliance with EU Regulations and EIT operations.
- Facilitate dissemination by discussions, design and run workshops.

On a need basis, the RIS Education Officer will also be involved in supporting other Academy activities, to secure synergies between the different parts of the Cross-KIC activities and the Academy. This may involve tasks such as:

- Contribute to developing new learning programmes and experiences for urban mobility professionals (online asynchronous/synchronous, on-site, blended).
- Managing and operating existing training programmes.
- Supporting development activities, identifying new partners and subcontractors, or taking part in its promotion activities to attract more participants to its courses and identify new corporate clients.

REQUIRED KEY QUALIFICATIONS, EXPERIENCE AND SKILLS

Qualifications:

- Master's Degree in Pedagogy/Learning, Management, Innovation Management, Entrepreneurship, Business Administration, International Relations, or equivalent working experience.
- Demonstrable knowledge on how to develop and handle multi-partner projects, ideally in an education/training environment, as well as identifying, involving and collaborating with academic organisations (universities, business schools, corporate education units, etc.).
- Demonstrable business-development, partnership-development in an international/European environment, ideally within RIS regions.
- Demonstrable knowledge on how to develop, manage and implement multi-stakeholder projects, at an operational level.
- Fluent in English, additional European languages are a plus.
- Urban mobility related education and experience are not required but are appreciated.

Experience:

- 5-10 years of experience in international development activities (business development, new partnership development, etc.), ideally in the area of education/innovation.
- 5+ years of experience in managing multi-partner projects/programmes at a European/international level.
- Experience in working with and for:
 - HEIs, universities, business schools or corporate education units.
 - Start-ups/incubators/entrepreneurs experience is appreciated.
 - Funding agencies such as the European Commission, ideally on programmes such as Horizon 2020.
 - Bridging and cooperation between more and less developed regions acting as a “translator” facilitating such cooperation initiatives successfully.
- Experience in or knowledge of specific operating environment in RIS countries, including awareness of economic, social, and political ecosystems.

Skills:

- Well-developed presentation, organization, prospecting, listening, and storytelling skills.
- Strong networking and community building skills.
- Capability in working with both academic and industry partners, as well as with other EU institutions (i.e., other EIT KICs).
- Outstanding multicultural management skills.
- Committed, proactive, trustworthy, accurate and respect of timelines and deadlines.
- Motivation to work in fast-moving, innovative, and sometimes ambiguous environments.
- Team player who can work independently and with little oversight.
- Good negotiation skills, capable of troubleshooting and managing negotiation processes.
- A positive and ‘can-do’ and entrepreneurial mindset.
- Strong digital skills (tools and general knowledge).
- Experience in knowledge triangle integration (cooperation of industry-research-education) is an advantage

ELIGIBILITY

General conditions

- Be a national of an EU Member State or an EFTA state¹; Or have a work permit to work in Spain.
- Enjoy their full rights as citizens²;
- Meet the character requirements for the duties involved.

JOB AND CONTRACT TYPE

Permanent and Full-time position.

LOCATION

- The employee will be based in Barcelona, Spain.
- No relocation expenses are assigned for this role.
- Frequent travel to different RIS countries is part of the job.

APPLICATION PROCESS

EIT Urban Mobility is an equal opportunity employer and values diversity. To build a strong digital Europe that works for everyone it is vital that we have diverse range of skills, knowledge, and experience in the sector. Therefore, we welcome applications from anyone who meets the above criteria and encourage applications from women, ethnic minorities, and other underrepresented groups.

To apply for this position, please download the [application template](#) from EIT Urban Mobility website. Complete the four elements of the application:

- 1) Personal **contact details**;
- 2) An **essential criteria** checklist;
- 3) A **Cover Letter** demonstrating how you match the skills defined in the job description – examples should

¹ EFTA countries are Norway, Iceland and Liechtenstein as defined by as defined in Article 2 of the EEA agreement.

² Prior to the appointment, the successful candidate will be asked to provide a certificate of good conduct, confirming the absence of any criminal record.

be given.

4) A **curriculum vitae**.

Follow the naming process detailed below:

- Format: Save your completed application form in **one single file** in either PDF or Word format.
- File name: Name the file according to the model "*EITUM_first name_last name*". For example, Joanna Smith would name the file, *EITUM_Joanna_Smith*.
- Email title: The subject field should read "*RIS Education Officer. HR74-2021*".
- Send to: Send your completed application to: recruitment@eiturbanmobility.eu.

Deadline for Applications: 4 November 2021

Data Protection Disclaimer

Your personal data will be processed with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries.

The said processing will allow us to manage the recruitment of the offered positions, and more specifically:

- to enable you to submit your CV to apply for specific jobs;
- to match your details with the job vacancies and to eventually contact you;
- to retain your details and notify you about future job opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.

You can exercise your data protection rights, writing to recruitment@eiturbanmobility.eu.

You may find further information in the full GDPR Compliance privacy note for applicants available [here](#).