

Application deadline: 14 April 2021

# Business Creation Internship

## ABOUT EIT URBAN MOBILITY

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more liveable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more liveable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen.

	<i>We create systemic solutions that will <b>move more people around the city more efficiently and free up public space.</b></i>
	<i>We bring all <b>key players in urban mobility together</b> to avoid fragmentation and achieve more.</i>
	<i>We engage <b>cities and citizens from the word go</b>, giving them the opportunity to become true agents of change.</i>

The **Business Creation Intern**, under the guidance of the Business Creation team, will support the development of business creation programmes and activities involving start-ups and partners. The business creation intern will provide support to ensure a database consistency, webpage development, communication activities and events organisation.

## MAIN TASKS

Tasks and responsibilities include:

- Support Business Creation to ensure database consistency (startups, partners, leads, EIT UM equity portfolio, ...) through different SW tools.



- Support during application and evaluation processes related to Business Creation calls.
- Support Business Creation on the webpage development sprints.
- Support for marketing and communication activities (e.g. generation of contents to publish in social media and news feeds, spelling checks, assist Business Creation Managers with communication campaigns, ...).
- Support during EIT Urban Mobility events specifically related to Business Creation.

## EDUCATION and QUALIFICATIONS

- Bachelors' degree
- Advanced level in English (minimum C1 level): oral and written communication skills
- Very good working knowledge of MS Office (Excel, PowerPoint) and a quick learner of new software applications
- Experience with CRM systems and database management
- Knowledge on marketing and communications (webpage development, creation of promotional contents, event management)

## KEY SKILLS:

- Organized and structured, pro-active and hands-on
- Systemic approach to problem solving
- Excellent communication and people skills
- Adaptability
- Team player
- Attention to detail
- A positive and 'can-do' mindset

## CONTRACT TYPE

- 9 months Full-time internship agreement or "contrato de prácticas".
- Gross monthly salary: 1 450 Eur

## LOCATION

- Barcelona

Funded by the  
European Union



## APPLICATION PROCESS

EIT Urban Mobility is an equal opportunity employer and values diversity. To build a strong digital Europe that works for everyone it is vital that we have diverse range of skills, knowledge, and experience in the sector. Therefore, we welcome applications from anyone who meets the above criteria and encourage applications from women, ethnic minorities, and other underrepresented groups.

- To apply for this internship, please send a full application form consisting of a letter of motivation highlighting how your skills or experience matches the internship requirements and a current curriculum vitae to [internship@eiturbanmobility.eu](mailto:internship@eiturbanmobility.eu)
- Save the files as “Business Creation Internship - First Name Last Name” *in PDF format*.

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### Data Protection Disclaimer

Your personal data will be processed with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries.

The said processing will allow us to manage the recruitment of the offered positions, and more specifically:

- to enable you to submit your CV to apply for specific internships;
- to match your details with the internship vacancies and to eventually contact you;
- to retain your details and notify you about future internship opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.

You can exercise your data protection rights, writing to [recruitment@eiturbanmobility.eu](mailto:recruitment@eiturbanmobility.eu).

You may find further information in the full GDPR Compliance privacy note for applicants available [here](#).

