



Call for Expression of interest

EIT Urban Mobility – Selection of a framework expert evaluators and rapporteurs.

EIT Urban Mobility - Mobility for more liveable urban spaces

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EIT Urban Mobility

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Funded by the
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Overview of EIT Urban Mobility

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more liveable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more liveable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen.

On 2019 the EIT URBAN Mobility Association set up the EIT KIC URBAN MOBILITY, S.L. (hereinafter "EIT UM" Or "KIC LE") and started its activities on 1st January 2020. The EIT UM signed in 2020 the Framework Partnership Agreement ("FPA") and Strategic Grant Agreement ("SGA") signed with the EIT.

Scope of the experts involved

General objectives

EIT Urban Mobility appoints external expert to support the evaluation of the applications received during the calls launched. The portfolio of proposals to be evaluated cover innovation, business creation, education, citizen engagement, Regional Innovation Scheme (RIS). Independent external expert may assist in the evaluation of proposals or in performing rapporteur role during the evaluation process. Skills, professional experience and expertise linked to any of EIT Urban Mobility's priorities are welcome.

Detailed scope of work

These general conditions apply to appointment for experts (hereinafter "Expert") assisting EIT Urban Mobility for tasks in connection with the evaluation of the proposals for projects.

Expert Evaluator

Expert evaluators shall be acquainted with the relevant background document (all call-related documents and guidelines) and attend the online briefing training with EIT UM.

They shall qualitatively evaluate the assigned proposals according to the pre-defined evaluation criteria. Expert evaluators have to appraise each criterion (and each related question) with a score accompanied by

a clear qualitative statement in English, strongly justifying the given score as well as providing evaluation conclusions per criterion. If applicable, suggested recommendations/conditions should be included.

Expert evaluators are expected to be available to discuss their evaluation in consensus meetings with other evaluators, chaired by a rapporteur.

Business creation

- Start-ups scouting
- Incubation
- Acceleration and scaling and with venture capital / investments in startups
- Knowledge of start-up ecosystems
- Corporate venturing

Citizen engagement

- Citizen/community engagement initiatives
- Citizen participation / social participation
- Co-creation processes
- Behavioural change and behavioural insights
- Design thinking: deploying people- and solution-centred processes to help stakeholders to innovate

Public realm

- Architecture
- Urban planning and design
- Public space design
- Community engagement
- Transport planning

Factory

- Marketing planning in the mobility sector
- Digital marketing and sales
- Product development and product portfolio management in the mobility sector
- Business development and business modelling of new services
- Mobility innovation

Innovation

Logistics

- Last mile/First mile Delivery
- Community Collectives
- Optimization and Route Planning
- Logistics technologies
- Hubs/ Shared Infrastructure
- Vehicles of the Future

Energy

- Renewables
- Community Generation
- Solar/Electric/Hydrogen
- Micro mobility,
- Future Grid+ Mobility
- Batteries

Future Mobility

- Big Data
- Machine Learning and AI
- Data Interoperability and Standards
- Apps and Management Systems
- Security/Cyber Security
- MaaS – ticketing, billing, planning
- Vehicles of the future

Active Mobility

- Urban planning and design
- Public space ownership
- Health and wellbeing
- Transport planning
- Pollution and noise
- Safety & Security

Regional Innovation Scheme

- Knowledge of RIS specificities and environment (e.g. business creation environment)
- Innovative technologies and services in the mobility
- Community engagement and building

Academy (at least 2 of the below)

- Master level education
- Professional education
- Urban mobility education and training
- Online education
- Education provider management

Expert Rapporteur

Rapporteurs shall be acquainted with the relevant background document (all call-related documents and guidelines) and attend the online briefing training with EIT UM.

The Rapporteur plays a vital role in the evaluation process. They are independent arbiters who collate the convergent or divergent opinions of experts, summarise and precis three individual evaluation reports (IER) into a single Consensus Report v0.1.

Rapporteurs create a list of pertinent open issues to resolve from the IER and discuss them with the EIT UM quality controller and complete a Consensus Report before the Consensus Meeting.

Rapporteurs attend the Consensus Meeting, take notes of the discussion and scoring and write up the final version of the Consensus Report based on the meeting minutes.

Rapporteurs sign all Consensus Reports and the Call Report to the PMO quality controller.

How to become a registered expert

An Expert Expression of Interest form (Annex 1.2) or Rapporteur Expression of interest form (Annex 1.5) and instructions can be downloaded on the EIT UM Website. Once completed this should be sent to office@eiturbanmobility.eu. You will receive a confirmation of receipt. Submission of a completed

expression of interest does not guarantee you will be selected for assignment but will enter you into the expert pool. The Expression of Interest will be valid for three years.

Selection of experts will only be made from within the expert pool. The criteria for selection are based on the specificities of the assignment, taking into consideration the professional and technical skills required. Additional considerations may include language skills, geographical, sector and gender balance. If selected for a specific assignment, EIT staff will contact you to confirm your suitability and availability.

- Experts of any nationality with a residence within the EU may register.
- Experience with EU-funded projects will be considered an asset.
- Proven capacity to work in English is mandatory.

Prior to any work assignment, you will be issued guidelines covering a description of the tasks, duration, location (remote/physical), remuneration rates, and reimbursement methods. You will be assigned a specific EIT Urban Mobility staff interface. You will be issued both a Code of Conduct, including confidentiality, and a Conflict of Interest for each assignment to be reviewed and signed.

Periodically, a call for Expert Expression of Interest will be reopened to maintain an open, transparent and fair selection of experts.

Personal data will be processed in accordance with Regulation No 2018/1725

Payment for Participation

EIT Urban Mobility will pay a service fee of €200.00 (excluding VAT) for each evaluated proposal. This fee includes the kick-off webinar and consensus meetings.

EIT Urban Mobility shall pay the Expert for the work, or part(s) thereof, within thirty (30) calendar days from the date of the invoice of the Expert.

Invoices shall be paid electronically by EIT Urban Mobility to the banking institution/account number provided by Expert.

EIT Urban Mobility reserves the right to refuse to provide financial contribution in case of non-performance or poor performance of the work and/or breach of any substantial obligations, including the obligation of confidentiality, and the no conflict of interest declaration.

EIT Urban Mobility reserves the right to refuse to contribute for any report or other deliverable required by the appointment letter that is submitted beyond the date specified in the appointment letter.

EIT Urban Mobility reserves the right to recover any payment made to Expert who has breached the obligations arising from the declarations of confidentiality and no conflict of interest.

Who are we looking for

Expert Evaluators

Applicants for the role of Expert Evaluators are required to comply with the following criteria to be included in the roster of experts.

- An advanced university degree attested by a diploma;
- Participation in evaluation of EU-funded programmes, preferably Horizon2020
- Proven knowledge of intervention logic and other logic models
- Proven experience in at least one of the thematic area/topic identified in section xx
- Fluency in English (written)

Rapporteurs

Applicants for the role of Rapporteur are required to comply with the following criteria to be included in the roster of experts.

- An advanced university degree attested by a diploma
- Participation in evaluation of EU-funded programmes, preferably Horizon2020
- Participation in evaluations as rapporteur (or similar role)
- Proven knowledge of intervention logic and other logic models
- Fluency in English (written)

Award criteria

Candidates will be assessed on their CV and online form provided at the link below.

Applications will close on 20 April 2021 at 23:59 CET.

Selected candidates will be informed by the 2nd of May in case of success and requested to attend the first online session intended on the 20/21st May 2021.

EIT KIC Urban Mobility values diversity and welcomes applications from all suitably qualified candidates regardless of age, gender, race, disability, sexual orientation, religion or ethnic background.

A declaration of impartiality and confidentiality will be issued for its signature at the same time to be signed with the service agreement.

EIT KIC Urban Mobility will assess candidate's profiles based on the following documents:

Send an updated CV to procurement@eiturbanmobility.eu with subject [**Application for Expert evaluator** or [**Application for Expert rapporteur**] attaching the corresponding form below:

Data Protection Disclaimer

Your personal data will be processed with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries. The said processing will allow us to manage the recruitment of the call for expressions of interest - Selection of framework expert evaluators and rapporteurs, and more specifically:

- to enable you to submit your application and cv to apply for specific call,
- to match your details with the potential assignments related with the call and to eventually contact you
- to retain your details and notify you about future opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.

You can exercise your data protection rights, writing to recruitment@eiturbanmobility.eu.

You may find further information in the full GDPR Compliance privacy note for applicants available here:

<https://www.eiturbanmobility.eu/privacy-policy/>