

Application deadline: 16 September 2020

Innovation Lifecycle Officer – Maternity Leave replacement

ABOUT EIT URBAN MOBILITY

The website of EIT Urban Mobility is <https://www.eiturbanmobility.eu>

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more liveable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more liveable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen.

	<p>We create systemic solutions that will <i>move more people around the city more efficiently and free up public space.</i></p>
	<p>We bring all <i>key players in urban mobility together</i> to avoid fragmentation and achieve more.</p>
	<p>We engage <i>cities and citizens from the word go</i>, giving them the opportunity to become true agents of change.</p>

In order to support the vision of creating more liveable urban spaces, EIT Urban Mobility is opening a call for applications for an **Innovation Lifecycle Manager – to replace an employee on maternity leave**, the position would be located in Munich. The Innovation Lifecycle Officer is responsible for the continuing development of a specific innovation hub community.



MAIN DUTIES AND RESPONSIBILITIES

The Innovation Lifecycle Officer will report directly to the Hub Director for day-to-day line management. Strategic direction will be provided by the corporate Innovation Director in Barcelona. The primary focus will be to animate the innovation capacity within the partner network in the designated geographic region.

This includes the following tasks:

- Supporting the partners to develop innovation proposals in cooperation with the other hubs and teams of the organisations to be submitted to competitive funding calls;
- Supporting local partners, cities, SMEs and academics to accelerate the transition towards sustainable mobility for liveable urban spaces;
- Driving the exploitation and deployment of products, services, and solutions;
- Monitoring the innovation portfolio within their Innovation Hub and overseeing documentation and reporting of project performance;
- Liaising with national and regional innovation programmes aligned to EIT Urban Mobility's strategy, developing collaboration and innovative co-funding opportunities;
- Assisting with communicating results and learnings from innovation projects;
- Coordinating best practice exchange in innovation and driving European-wide take-up of the innovation hub's solutions;
- Building the regional knowledge triangle;
- Troubleshooting for local partners in matters related to projects, demonstrations and processes.

KEY SKILLS AND EXPERIENCE

- Deep expertise in mobility and strong track record of innovation leadership;
- Experience of delivering large scale, multi sector innovation activities, including ongoing monitoring and reporting;
- Demonstrable experience of project portfolio management;
- Demonstrable experience of developing a business network and maintaining an innovation partnership;
- Capability, ability and fluency in working with academic, industry and city partners;
- Preferably with a track record of provision of policy and process guidance;
- Very well-developed communication and management skills;
- Capacity to work on physical and virtual events, activities, communication and animation of the Hub network.



ELIGIBILITY

General Conditions:

By the closing date of this call candidates must:

- EU national or work permit to work in Germany;
- enjoy their full rights as citizens¹;
- have fulfilled any obligations imposed by national laws concerning military service; and,
- meet the character requirements for the duties involved.

Education:

- A level of education which corresponds to completed Business, Engineering or similar Masters' degree or three years of equivalent professional experience.
- Excellent written and spoken English (C1) and one additional relevant Hub community language
- One or more additional European languages preferred however not required.

Essential qualifications:

- Sector Experience: 3 years of experience in the sector of Innovation in the field of mobility
- Operational Experience: 2 years of experience with EU funding mechanisms and schemes

JOB AND CONTRACT TYPE

Full-time. Temporary position with a duration until the return of the employee from maternity leave.

LOCATION

- Primary job location Munich, Germany
- Availability to travel to other locations (especially, Copenhagen, Prague, Eindhoven/Helmond) when required

¹ Prior to the appointment, the successful candidate will be asked to provide a certificate of good conduct, confirming the absence of any criminal record.



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APPLICATION PROCESS

EIT Urban Mobility is an equal opportunity employer and values diversity. To build a strong digital Europe that works for everyone it is vital that we have diverse range of skills, knowledge and experience in the sector. Therefore, we welcome applications from anyone who meets the above criteria and encourage applications from women, ethnic minorities, and other underrepresented groups.

To apply for this position, please send a full application form consisting of a letter of motivation and a current curriculum vitae to recruitment@eiturbanmobility.eu.

Please download the [application template](#) from EIT Urban Mobility site. Complete the four elements of the application:

- 1) Personal **Contact Details**;
- 2) An **essential criteria** checklist;
- 3) A **Cover Letter** demonstrating how you match the skills defined in the job description – examples should be given;
- 4) A **curriculum vitae**.

Follow the naming process detailed below:

- Format:** Save your completed application form in **one single file** in either PDF or Word format.
- File name:** Name the file according to the model “*EIT_ILC_*last name*_*first name”. For example, Joanna Smith would name the file, *EIT_ILC_Smith_Joanna*.
- Email title:** In the email subject title ensure you specify the preferred location. The subject field should read “Innovation Lifecycle Officer. HR040-2020”.
- Send to:** Send your completed application to: recruitment@eiturbanmobility.eu.

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Data Protection Disclaimer

Your personal data will be handled with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries, as responsible. The aim of collecting this data is for the recruitment of the offered positions. We will process your personal data following your consent made by applying to such job offer.

This will allow us:

- to enable you to submit your CV to apply for specific jobs;
- to match your details with the job vacancies and to eventually contact you;

Job reference: HR040-2020



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- to retain your details and notify you about future job opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.

Please note that your details may be shared with external parties supporting in the selection and review process. However, data will not be shared beyond these parties. We will keep your personal data only for as long as necessary.

Should you have any questions about Data Protection or you want to exercise your rights (access, correction, erasure, object or restrict processing, data portability, and any other relevant right), please email recruitment@eiturbanmobility.eu.

