

Application deadline: *Extended deadline: 20 July 2020*




Mobility Living Labs Officer

ABOUT EIT URBAN MOBILITY

The website of EIT Urban Mobility is <https://www.eiturbanmobility.eu>.

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more liveable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more liveable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen.

	<p><i>We create systemic solutions that will move more people around the city more efficiently and free up public space.</i></p>
	<p><i>We bring all key players in urban mobility together to avoid fragmentation and achieve more.</i></p>
	<p><i>We engage cities and citizens from the word go, giving them the opportunity to become true agents of change.</i></p>

In order to support the vision of creating more liveable urban spaces, EIT Urban Mobility is opening a call for applications for a Mobility Living Labs Officer. The Mobility Living Labs Officer will be responsible for animating the City Club community and continuing development of the mobility-related living labs network platform.

MAIN DUTIES AND RESPONSIBILITIES

The **Mobility Living Labs Officer** is part of the City Club team. He/she will report directly to the City Club Director for day-to-day line management. The primary focus will be to animate the City Club community and



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best practice sharing among cities and managing the knowledge platform of mobility-related living labs and test beds from cities.

This includes the following tasks:

- Facilitating the process regarding the identification of city challenges feeding into the innovation, education and business creation activities of EIT Urban Mobility.
- Animating the participation of cities at ideation and matchmaking events.
- Facilitating the best practice and knowledge exchange among City Club members, including organisation of workshops and online events with innovation project leaders.
- Communicating results and learnings from City Club for European-wide take-up of innovation solutions.
- Supporting citizen engagement activities and transferring and upscaling living lab results for policy recommendations.
- Monitoring KIC specific Key Performance Indicators (KPIs) and progress made to achieve EIT Urban Mobility targets.
- Managing and operating the knowledge platform of mobility living labs from cities, liaising with key stakeholders and partners for regular update of the platform and sharing of results.
- Supporting the City Club Director with outreach and expansion strategy.
- Supporting the organisation of high-level events with city officials and decision makers and overseeing the event agenda, invitations, and communicating the outcomes.

KEY SKILLS AND EXPERIENCE

Qualifications:

- Completed Business or Engineering Masters' degree or three years of equivalent professional experience At least 3 years of project management experience, in particular in the management of innovation and community building. Direct experience with living labs a clear plus; experience in European funding also a plus.
- At least 3 years of experience working in a matrix organization with multiple stakeholders, from various business units and/or various sectors.
- Excellent written and spoken English (corresponding to at least C1 level). Additional relevant Hub community language a plus.

Skills Requirements:

- Deep understanding of sustainable mobility and urban development.
- Capability, ability and fluency in working with academic, industry and city partners.



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- Experience from working in a multi-national, multi-cultural environment, a European perspective is considered a plus.
- Proven record of translating innovation solutions into communicable material for dissemination to stakeholders and ecosystems.
- Very well-developed communication and management skills.
- Capacity to work on physical and virtual events, activities, communication and animation of a network.

ELIGIBILITY

General Conditions:

By the closing date of this call candidates must:

- be a national of an EU Member State or an EFTA state¹;
- enjoy their full rights as citizens²;
- have fulfilled any obligations imposed by national laws concerning military service; and,
- meet the character requirements for the duties involved.

Education:

- A level of education which corresponds to completed Business or Engineering Masters' degree or three years of equivalent professional experience.

Only qualifications issued by an EU Member State authorities and qualifications recognised as equivalent by the relevant EU Member State authorities will be accepted.

- Written and spoken English (C1). Additional relevant Hub community language a plus.

JOB AND CONTRACT TYPE

Full-time and of unlimited duration

¹ EFTA countries are Norway, Iceland and Liechtenstein as defined by as defined in Article 2 of the EEA agreement.

² Prior to the appointment, the successful candidate will be asked to provide a certificate of good conduct, confirming the absence of any criminal record.



LOCATION

- The employee **will be based at the EIT Urban Mobility Headquarter in Barcelona, Spain**. Working from other locations is possible under specific circumstances.
- Minor travel is expected (approx. 5-10 times per year).
- No relocation expenses are assigned.

APPLICATION PROCESS

EIT Urban Mobility is an equal opportunity employer and values diversity. To build a strong digital Europe that works for everyone it is vital that we have diverse range of skills, knowledge and experience in the sector. Therefore, we welcome applications from anyone who meets the above criteria and encourage applications from women, ethnic minorities, and other underrepresented groups.

To apply for this position, please download the **application template** from EIT Urban Mobility website. Complete the four elements of the application:

- 1) Personal **contact details**;
- 2) An **essential criteria** checklist;
- 3) A **Cover Letter** demonstrating how you match the skills defined in the job description – examples should be given;
- 4) A **curriculum vitae**.

Follow the naming process detailed below:

- Format:** Save your completed application form in **one single file** in either PDF or Word format.
- File name:** Name the file according to the model “*EIT_LLO_last name_first name*”. For example, Joanna Smith would name the file, *EIT_LLO_Smith_Joanna*.
- Email title:** In the email subject title, ensure you specify the preferred location. The subject field should read “*BARCELONA_Living_Labs_Officer_Application*”.
- Send to:** Send your completed application to: recruitment@eiturbanmobility.eu.

Deadline for Applications: 20 July 2020

Data Protection Disclaimer

Your personal data will be handled with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries, as responsible. The aim of collecting this data is for the recruitment of the offered positions. We will process your personal data following your consent made by applying to such job offer.



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This will allow us:

- to enable you to submit your CV to apply for specific jobs;
- to match your details with the job vacancies and to eventually contact you;
- to retain your details and notify you about future job opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.

Please note that your details may be shared with external parties supporting in the selection and review process. However, data will not be shared beyond these parties. We will keep your personal data only for as long as necessary.

Should you have any questions about Data Protection or you want to exercise your rights (access, correction, erasure, object or restrict processing, data portability, and any other relevant right), please email recruitment@eiturbanmobility.eu.



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