

Application deadline: 14 April 2020




Business Creation Manager (x 5 posts) (m/f)

ABOUT EIT URBAN MOBILITY

The website of EIT Urban Mobility is <https://www.eiturbanmobility.eu>.

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more liveable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more liveable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen.

	<p><i>We create systemic solutions that will move more people around the city more efficiently and free up public space.</i></p>
	<p><i>We bring all key players in urban mobility together to avoid fragmentation and achieve more.</i></p>
	<p><i>We engage cities and citizens from the word go, giving them the opportunity to become true agents of change.</i></p>

In order to support the vision of creating more liveable urban spaces, EIT Urban Mobility is opening a call for applications for 5 Business Creation Managers – one to be located in each of the EIT Urban Mobility Innovation Hubs in Barcelona, Copenhagen, Helmond, Munich, and Prague. The Business Creation Manager will be responsible for supporting and developing business creation activities in one of the five regions.



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MAIN DUTIES AND RESPONSIBILITIES

The Business Creation Manager is part of the pan-European Business Creation team and is based in one of the five EIT Urban Mobility hubs: Munich, Helmond, Copenhagen, Barcelona, Prague.

The Business Creation Manager will work in a matrix organization where he/she reports to the Business Creation Director in Barcelona whilst supporting the regional Innovation Hub activities under the direction of the regional Innovation Hub Director. The primary focus will be to monitor and develop business creation activities within the partner network and scout, coach and support start-ups in the designated geographic region.

This includes the following tasks:

- Support the partners in their delivery of business creation activities and coach them in concretizing opportunities for new calls for proposals.
- Support the Hub Director to in developing and strengthening the regional partner network.
- Support local partners, cities, SME's and academics to accelerate the transition towards sustainable mobility for livable urban spaces.
- Drive the exploitation and deployment of products, services, and solutions developed in the supported start-ups.
- Monitor KPI's, progress and funding of the region's business creation portfolio.
- Liaise with incubators, accelerators and governmental initiatives aligned with EIT Urban Mobility's Strategic Plan.
- Coordinate best practice exchange in business creation, and opportunities to drive Europe-wide take-up of solutions/products/services offered by supported startups.
- Build the local knowledge triangle integration (cities, industry, research, academia) in all projects.

KEY SKILLS AND EXPERIENCE

- Solid experience in working in and/or with start-ups, including creation, growth and funding a business venture;
- Demonstrable experience of portfolio management, and developing and maintaining a business network of partners;
- Experience in markets, business segments and technologies covered by EIT Urban Mobility;
- Experience from working in a multi-national multi-cultural environment, a European perspective is considered a plus;
- Versatile in teamwork on all organizational levels and experience from working in a matrix organization;
- Facilitation and advocacy skills. Experience in interaction on senior management level;



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- Capability, ability and fluency in working with academic, industry and city partners;
- Capacity to work on physical and virtual events, activities, communication and animation of the Hub network.

ELIGIBILITY

General Conditions:

By the closing date of this call candidates must:

- be a national of an EU Member State or an EFTA state¹;
- enjoy their full rights as citizens²;
- have fulfilled any obligations imposed by national laws concerning military service; and,
- meet the character requirements for the duties involved.

Education:

- Business or Engineering Master's degree
Only qualifications issued by an EU Member State authorities and qualifications recognised as equivalent by the relevant EU Member State authorities will be accepted.
- Written and spoken English (C1) and one additional relevant Hub community language.

Experience:

- At least 5 years of working with start-ups, including creation, growth and funding a business venture;
- At least 2 years with demonstrable experience of portfolio management, and developing and maintaining a business network of partners.

JOB AND CONTRACT TYPE

Full-time or 80% part-time and of unlimited duration.

LOCATION

- One Business Creation Manager will be employed in each of the five Innovation Hubs (Barcelona, Copenhagen, Helmond, Munich, or Prague);

¹ EFTA countries are Norway, Iceland and Liechtenstein as defined by as defined in Article 2 of the EEA agreement.

² Prior to the appointment, the successful candidate will be asked to provide a certificate of good conduct, confirming the absence of any criminal record.



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- Some travel is expected;
- No relocation expenses are assigned to the **Business Creation Manager** function.

APPLICATION PROCESS

EIT Urban Mobility is an equal opportunity employer and values diversity. To build a strong digital Europe that works for everyone it is vital that we have diverse range of skills, knowledge and experience in the sector. Therefore, we welcome applications from anyone who meets the above criteria and encourage applications from women, ethnic minorities, and other underrepresented groups.

To apply for this position, please send a full application form consisting of a letter of motivation and a current curriculum vitae to recruitment@eiturbanmobility.eu.

Please download the **application template** from EIT Urban Mobility site. Complete the four elements of the application:

- 1) Personal **Contact Details**;
- 2) An **essential criteria** checklist;
- 3) A **Cover Letter** demonstrating how you match the skills defined in the job description – examples should be given;
- 4) A **curriculum vitae**.

Follow the naming process detailed below:

Format: Save your completed application form in **one single file** in either PDF or Word format.

File name: Name the file according to the model “*EIT_Bus_Crea_last name_first name*”. For example, Joanna Smith would name the file, *EIT_Bus_Crea_Smith_Joanna*.

Email title: In the email subject title ensure you specify the preferred location. The subject field should read “*LOCATION_Bus_Crea_Application*”. For example, an application for the Prague location would read PRAGUE_Bus_Crea_Application.

Send to: Send your completed application to: recruitment@eiturbanmobility.eu.

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Data Protection Disclaimer

Your personal data will be handled with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries, as responsible. The aim for collecting this data is for the recruitment of the offered positions. We will process your personal data following your consent made by applying to such job offer. This will allow us:



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- to enable you to submit your CV to apply for specific jobs;
- to match your details with the job vacancies and to eventually contact you;
- to retain your details and notify you about future job opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.

Please note that your details may be shared with external parties supporting in the selection and review process. However, data will not be shared beyond these parties. We will keep your personal data only for as long as necessary.

Should you have any questions about Data Protection or you want to exercise your rights (access, correction, erasure, object or restrict processing, data portability, and any other relevant right), please email recruitment@eiturbanmobility.eu.



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